



## AGENDA MEMORANDUM

Corpus Christi Tax Increment Reinvestment Zone #3 Meeting 07/28/2020

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**DATE:** July 9, 2020

**TO:** President and Honorable Board Members,  
Corpus Christi Tax Increment Reinvestment Zone #3

**THROUGH:** Peter Zanoni, City Manager

**FROM:** Randy Almaguer  
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<b>Discuss the TIRZ #3 Board 2021 Meeting Frequency</b>
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**CAPTION:**

Discuss moving the TIRZ #3 regular meeting frequency from monthly to quarterly.

**SUMMARY:**

The purpose of this item is to discuss moving the TIRZ #3 Board meeting schedule from monthly to quarterly with the option to have special meetings if the need arises. This change will allow for effective staff and board member planning for meetings and be more cognizant of everyone's time.

**BACKGROUND AND FINDINGS:**

Currently the TIRZ #3 board is scheduled to meet on a monthly basis. Significant staff time is spent compiling, reviewing, and publishing agendas. At times there is not a significant amount of new business that needs to be discussed. The new business along with routine report items can be presented on a quarterly basis reducing time spent by the board members meeting.

If agenda items increase or the need arises to call additional meetings due to a time sensitive item during the non-scheduled months, meetings will be scheduled accordingly.

**ALTERNATIVES:**

The Board meetings could remain scheduled on a monthly basis.

**FISCAL IMPACT:**

There is no financial impact associated with this item.

**FUNDING DETAIL:**

Fund: N/A

Organization/Activity: N/A

Mission Element: N/A  
Project # **(CIP Only)**: N/A  
Account: N/A

**RECOMMENDATION:**

Staff recommends moving meetings from monthly to quarterly.

**LIST OF SUPPORTING DOCUMENTS:**