



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Draft

Audit Committee

Tuesday, July 14, 2020

9:30 AM

Council Chambers

PUBLIC NOTICE

COUNCIL MEMBER:

Greg Smith
Michael T. Hunter
Everett Roy
Roland Barrera

Note: Council Members Michael Hunter and Roland Barrera participated telephonically.

A. Chairman Greg Smith to call the meeting to order.

Chairman Greg Smith called the meeting to order at 9:31am.

B. PUBLIC COMMENT - AUDIENCE AND PRESENTER SOCIAL DISTANCING AND PUBLIC TESTIMONY AND PUBLIC HEARING INPUT AT PUBLIC MEETINGS OF THE AUDIT COMMITTEE.

No Public Comment.

C. Agenda items:

1. [20-0796](#) Motion to approve June 09, 2020 Minutes

A motion to approve June 9, 2020 minutes was made by Council Member Everett Roy, seconded by Council Member Roland Barrera. The motion carried by unanimous vote.
2. [20-0797](#) AU18-F03 Municipal Court Administration - Fee Billing and Collection

Ms. Houston presented the AU18-F03 Municipal Court Administration, Fee Billing and Collection follow-up report to the Audit Committee for acceptance. Mr. Gilbert Hernandez responded with management's action plan. The committee discussed audit staff conducting a subsequent follow-up to this report.

Councilman Barrera made a motion to accept the AU18-F03 Municipal Court Administration, Fee Billing and Collection follow-up report and directed staff to update the committee on reported items related to automating processes at

Municipal Court Administration and utilization of handheld ticket writers, seconded by Council Member Everett Roy. The motion carried by unanimous vote.

3. [20-0798](#)

AU18-F04 Fleet Maintenance - Allocations and Fuel Billing

Ms. Houston presented the AU18-F04 Fleet Maintenance, Allocations and Fuel Billing follow-up report to the Audit Committee for acceptance. Mr. Jim Davis responded with management's action plan. The committee discussed audit staff conducting a subsequent follow-up to this report

Councilman Barrera made a motion to accept the AU18-F04 Fleet Maintenance, Allocations and Fuel Billing follow-up report, seconded by Council Member Everett Roy. The motion carried by unanimous vote.

D. Briefings:

4. [20-0802](#)

Discuss Revisions to the 2020 Annual Audit Plan

Ms. Houston presented the current audit plan and possible revisions. No action taken.

5. [20-0799](#)

City Auditor's Update

Ms. Houston provided an overview of August meeting agenda items and an update on current and upcoming audit projects. No action taken.

E. Adjournment

Chairman Smith adjourned the meeting at 10:50am.