



## AGENDA MEMORANDUM

Action item for the Audit Committee Meeting of August 11, 2020

**DATE:** August 11, 2020

**TO:** Greg Smith, Audit Committee Chairman

**FROM:** Kimberly Houston, Interim City Auditor  
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### Revisions to the 2020 Annual Audit Plan

**CAPTION:** Motion to approve revisions to the 2020 Annual Audit Plan.

**PURPOSE:** Review and approve the revisions to the 2020 Annual Audit Plan.

**BACKGROUND:** *Chapter 12 ½ Section 2 (h) (2) of the City Code of Ordinance* authorizes the Audit Committee to approve revisions to the audit plan. Written notice must be provided to the City Council.

We propose the following changes to the 2020 Audit Plan:

- Cancel American Bank Center audit.
- Cancel Utility Rate Model audit.
- Add Mustang Hollow Agreed Upon Procedures special project at the request of Water Utilities Department.
- Add Pandemic Expenditure Monitoring audit project series

**LIST OF SUPPORTING DOCUMENTS:** Revised 2020 Annual Audit Plan