



AGENDA MEMORANDUM

Action Item for the City Council Meeting August 11, 2020

DATE: August 11, 2020

TO: Peter Zaroni, City Manager

FROM: Tracey Cantu, Interim Director of Parks and Recreation
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Purchase and Installation of Shade Structures for City Parks

CAPTION:

Motion authorizing a six-month service agreement with PlayCore Wisconsin, Inc. dba GameTime for a total amount not to exceed \$247,145.94 for the purchase and installation of 14 shade structures at various parks located throughout the City, with funding in an amount of \$247,145.94 available through the FY 2020 Community Enrichment Fund.

SUMMARY:

This motion authorizes a six-month service agreement for the purchase and installation of 14 shade structures through the US Communities Cooperative. The shade structures will be placed at 14 parks located throughout the City.

BACKGROUND AND FINDINGS:

As part of the FY2020 budget initiatives Parks and Recreation was approved to install shade structures at various parks throughout the City. The department determined that the best course of action is to install canvas shade structures over each of the newly installed 14 playground structures.

In January 2020, Parks and Recreation entered into a service agreement with PlayCore Wisconsin, Inc. (GameTime) to install 14 new playgrounds. Of the 14 new playgrounds, eight playground installations have been completed. Outlined below is the project progress at the following locations:

PARK	LOCATION	INSTALLATION START DATE	ESTIMATED COMPLETION DATE
South Bay Park	1013 Harbor Lights Dr.		100% Complete
Brockhampton Park	5934 Brockhampton St.		100% Complete
Collier Park	3801 Harris Dr.		100% Complete
Oso Park	1000 Prince Dr.		100% Complete
North Pope Park	3901 Fort Worth St.	Week of Aug 10	
Glen Arbor Park	5842 Tanglewood Dr.	Sep 15 to Oct 9	
Hudson Park	8025 Erne St.	Oct 21	
Aquarius Park	15002 Aquarius St.	Aug 15 to Sep 15	
Sugar Park	7342 Candy Ridge Rd.		100% Complete
Schanen Park	5930 O'Toole Rd.	Sept 15 to Oct 9	
West Guth Park	9700 Up River Rd.		100% Complete
Dan Whitworth Park	701 St. Pius Dr.		100% Complete
Cullen Park	910 Airline Rd.	Week of Aug 10	
St. Andrews Park	5902 St. Andrews Dr.		100% Complete

The installation of the shade structures at these locations will not only provide much needed shade for children and parents at the parks selected but would also prolong the life expectancy of the play structures themselves and protect the City's investment. Over time, the sun causes the colors of the playground surfaces to fade and the plastic structures to become very brittle. Due to their familiarity with the newly installed play structures and the ongoing work, Parks and Recreation reached out to GameTime and requested a quote to install engineered shade structure systems at the 14 locations. It should take approximately three weeks per location for installation of each shade structure. After award of the contract, staff will determine the order of installation.

This procurement is through the US Communities Cooperative. Contracts awarded through the US Communities Cooperative have been competitively procured and are in compliance with Local and State procurement requirements.

ALTERNATIVES:

An alternative to purchasing these shade structure as a turnkey would not to proceed with this project. However, the shaded structures will provide needed shade for children and parents utilizing the structures but will prolong the life expectancy of the play structures themselves by protecting our investment from the elements.

FISCAL IMPACT:

The fiscal impact in FY 2020 is an amount of \$247,145.94 for this one-time service agreement with funding available from the Community Enrichment Fund. The Community Enrichment Fund has a total fund balance of \$6,015,385.67, an unencumbered fund balance of \$3,359,887.49 and encumbered balance of \$2,655,498.18.

FUNDING DETAIL:

Fund: 4720 Comm Enrichment Fund
Organization/Activity: 21300 Park Acg or Devel-Unrestricted

Mission Element: 141 Manage & Maintain Parks & Rec Facilities
Project # **(CIP Only)**: N/A
Account: 550030 Improvements other than Bldg

RECOMMENDATION:

Staff recommends approval of this motion authorizing a six-month service agreement with PlayCore Wisconsin, Inc. dba GameTime as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet