



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 8, 2020

DATE: September 8, 2020

TO: Peter Zaroni, City Manager

FROM: Fred Segundo, Director of Aviation
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Automotive Parts for CCIA

CAPTION:

Motion authorizing a five-year service agreement with Advance Stores Company, Inc., dba Advance Auto Parts, for an amount not to exceed \$275,000.00 for the purchase of automotive parts for the Corpus Christi International Airport (CCIA), with FY 2020 funding in an estimated amount of \$5,000.00 available through the Airport Fund.

SUMMARY:

This motion authorizes a five-year agreement with Advance Stores Company, Inc., dba Advance Auto Parts, through the Omnia Partners Cooperative. This agreement will provide automotive parts stocked for repairs on equipment and vehicles by the Aviation Department at CCIA.

BACKGROUND AND FINDINGS:

Motion authorizing a five-year service agreement with Advance Stores Company, Inc., dba Advance Auto Parts, for an amount not to exceed \$275,000.00 for the purchase of automotive parts for the Corpus Christi International Airport (CCIA), with FY 2020 funding in an estimated amount of \$5,000.00 available through the Airport Fund.

The Airport does not have any agreements currently in place for the acquisition of needed parts. Parts have been procured over the counter as needed. Therefore, the Aviation Department reached out to the Contracts and Procurement Department to issue a contract through the Omnia Partners Cooperative. Contracts awarded through the Omnia Partners Cooperative have been competitively procured, in compliance with Texas local

and state procurement requirements. Approval of this contract will result in a 5% - 65% savings as compared to over the counter list pricing and has been chosen as the best method of procurement for these needed items.

ALTERNATIVES:

An alternative would be not to secure a long-term service agreement. However, the Aviation Department would have to purchase parts on individual purchase orders, which would not be as productive. In addition, a long-term agreement will lock-in the cost throughout the term of the contract.

FISCAL IMPACT:

The fiscal impact for the Aviation Department in FY 2020 is estimated at \$5,000.00. The remaining amount of \$270,000.00 will be budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	4610 Airport
Organization/Activity:	35040 Facilities
Mission Element:	271 Maintain facilities Arpt prpty
Project # (CIP Only):	n/a
Account:	530100 Vehicle Repairs

RECOMMENDATION:

Staff recommends approval of this motion authorizing a five-year service agreement with Advance Stores Company, Inc., dba Advance Auto Parts for the purchase of automotive parts as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Service Agreement