



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 15, 2020

DATE: September 15, 2020

TO: Peter Zaroni, City Manager

FROM: Jim Davis, Director of Asset Management
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Vehicle Lifts for Fleet Maintenance Department

CAPTION:

Motion authorizing a one-year service agreement with All-Tex Capital Equipment Leasing Corporation, dba Northstar Equipment Solutions, in an amount not to exceed \$82,142.00 for the purchase and Installation of six replacement vehicle lifts for the Asset Management Department, with funding requested in the FY 2021 Proposed Budget.

SUMMARY:

This motion authorizes a one-year service agreement for the purchase and installation of six replacement vehicle lifts. These vehicle lifts allow mechanics to safely work under vehicles and allow access to vehicle systems that, without lifts, mechanics would not have.

BACKGROUND AND FINDINGS:

The purchase and installation of these six vehicle lifts will modernize Fleet's capability in this area by replacing outdated equipment. This modernization will, in turn, allow City mechanics to be more productive, have better access to vehicle systems, and consequently speed repair of vitally needed vehicles for the City's fleet. The lifts are used six days per week, and, over time, they will wear out. The lifts currently in place have are in excess of twenty years' service.

The Contracts and Procurement Department conducted a competitive Request for Bid process to obtain bids for the replacement lifts. The City has received three bids however,

two were deemed nonresponsive and staff is recommending the award to the lowest responsive, responsible bidder All-Tex Capital Equipment Leasing Corporation, dba Northstar Equipment Solutions.

ALTERNATIVES:

The alternative is to continue utilizing the aging, existing lifts, and in cases where these lifts are inoperable, utilize an assortment of jacks to elevate the vehicles for needed repairs.

FISCAL IMPACT:

There is no fiscal impact in FY 2020. The entire cost of \$82,142.00 will be funded in the FY 2021 operating budget.

FUNDING DETAIL: N/A

Fund:
Organization/Activity:
Mission Element:
Project # **(CIP Only)**:
Account:

RECOMMENDATION:

Staff recommends the approval of this agreement with All-Tex Capital Equipment Leasing Corporation, dba Northstar Equipment Solutions for Vehicle Lifts for Fleet Maintenance Department as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Service Agreement