



## **AGENDA MEMORANDUM**

First Reading Ordinance for the City Council Meeting of September 15, 2020  
Second Reading Ordinance for the City Council Meeting of September 22, 2020

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**DATE:** August 3, 2020

**TO:** Peter Zanoni, City Manager

**FROM:** Annette Rodriguez, M.P.H., Director of Public Health  
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Acceptance and appropriation of the Women, Infants and Children (WIC) grant contract in the amount of \$1,006,829.00 for the period October 1, 2020 through September 30, 2021 with a contract duration to September 30, 2025, subject to appropriation from the Health and Human Services Commission, and The WIC grant supports 21 positions.

### **CAPTION:**

Ordinance authorizing the acceptance and appropriation of a grant contract to the Women, Infant and Children's Nutrition Program (WIC) for a total contract amount of \$1,006,829.00 for the period of October 1, 2020, through September 30, 2021, with a contract duration to September 30, 2025, subject to appropriation from the Health and Human Services Commission, and authorizing a staff complement of 21 positions.

### **SUMMARY:**

To provide funds for personnel costs, supplies and other expenses for the WIC Program that provides supplemental foods, health care referrals, and nutrition education for eligible low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk within the State of Texas.

### **BACKGROUND AND FINDINGS:**

#### **Population Served:**

The WIC target population are low-income, nutritionally at risk:

- Pregnant women (through pregnancy and up to 6 weeks after birth)
- Breastfeeding women (up to infant's 1st birthday)
- Non breastfeeding postpartum women (up to 6 months after the birth of an infant)
- Infants (up to 1st birthday)
- WIC serves 53 percent of all infants born in the United States
- Children up to their 5th birthday

#### **Filled Positions:**

1 Program Manager-FT, 3 Nutritionist-FT, 1 Registered Dietitian-FT, 3 Community Service Aide-FT, 2 Lactation Peer Counselor-FT

#### **Vacant Positions:**

1 Sr. Account Clerk-FT, 6 Community Service Aide-FT, 1 Adm Support II-FT, 1 Lactation Peer

Counselor-FT, 1 Lactation Peer Consultant-PT, 1 Custodian-PT

**ALTERNATIVES:**

Refuse the grant, reject the 1,006,829.00 and lose the WIC program.

**FISCAL IMPACT:**

The WIC grant will not have a fiscal impact for 2021 to the general fund, this grant is 100% grant funded and this funding will pay for WIC salaries and operations.

**Funding Detail:**

Fund: 1066 Health Grants paid by Department of State Health Services  
Organization/Activity: 831321F  
Mission Element: 106 Conduct Health Education  
Project # **(CIP Only)**:  
Account:

**RECOMMENDATION:**

Staff recommends approval of the Ordinance.

**LIST OF SUPPORTING DOCUMENTS:**

Contract No. HHS000802100001  
Notice of Award  
Ordinance