

SERVICE AGREEMENT NO. 83785

Upfitting for New Police Department Vehicles

THIS **Upfitting for New Police Department Vehicles Agreement** ("Agreement") is entered into by and between the City of Corpus Christi, a Texas home-rule municipal corporation ("City") and CAP Fleet Upfitters, LLC ("Contractor"), effective upon execution by the City Manager or the City Manager's designee ("City Manager").

WHEREAS, Contractor has bid to provide Upfitting for New Police Department Vehicles in response to Request for Bid/Proposal No. Buy Board 524-17&601-19/83785 ("RFB/RFP"), which RFB/RFP includes the required scope of work and all specifications and which RFB/RFP and the Contractor's bid or proposal response, as applicable, are incorporated by reference in this Agreement as Exhibits 1 and 2, respectively, as if each were fully set out here in its entirety.

NOW, THEREFORE, City and Contractor agree as follows:

1. **Scope.** Contractor will provide Upfitting for New Police Department Vehicles ("Services") in accordance with the attached Scope of Work, as shown in Attachment A, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety, and in accordance with Exhibit 2.
2. **Term.** This Agreement is for two years, with performance commencing upon the date of issuance of a notice to proceed from the Contract Administrator or the Contracts and Procurement Department. The parties may mutually extend the term of this Agreement for up to zero additional zero-year periods ("Option Period(s)"), provided, the parties do so by written amendment prior to the expiration of the original term or the then-current Option Period. The City's extension authorization must be executed by the City Manager or designee.
3. **Compensation and Payment.** This Agreement is for an amount not to exceed \$145,274.78, subject to approved extensions and changes. Payment will be made for Services completed and accepted by the City within 30 days of acceptance, subject to receipt of an acceptable invoice. Contractor shall invoice no more frequently than once per month. All pricing must be in accordance with the attached Bid/Pricing Schedule, as shown in Attachment B, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety. Any amount not expended during the initial term or any option period may, at the City's discretion, be allocated for use in the next option period.

Invoices will be mailed to the following address with a copy provided to the Contract Administrator:

City of Corpus Christi
Attn: Accounts Payable
P.O. Box 9277
Corpus Christi, Texas 78469-9277

4. **Contract Administrator.** The Contract Administrator designated by the City is responsible for approval of all phases of performance and operations under this Agreement, including deductions for non-performance and authorizations for payment. The City's Contract Administrator for this Agreement is as follows:

Name: Matthew Cayton
Department: General Services Department
Phone: 361-826-3877
Email: MatthewC2@cctexas.com

5. **Insurance; Bonds.**

(A) Before performance can begin under this Agreement, the Contractor must deliver a certificate of insurance ("COI"), as proof of the required insurance coverages, to the City's Risk Manager and the Contract Administrator. Additionally, the COI must state that the City will be given at least 30 days' advance written notice of cancellation, material change in coverage, or intent not to renew any of the policies. The City must be named as an additional insured. The City Attorney must be given copies of all insurance policies within 10 days of the City Manager's written request. Insurance requirements are as stated in Attachment C, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety.

(B) In the event that a payment bond, a performance bond, or both, are required of the Contractor to be provided to the City under this Agreement before performance can commence, the terms, conditions, and amounts required in the bonds and appropriate surety information are as included in the RFB/RFP or as may be added to Attachment C, and such content is incorporated here in this Agreement by reference as if each bond's terms, conditions, and amounts were fully set out here in its entirety.

6. **Purchase Release Order.** For multiple-release purchases of Services to be provided by the Contractor over a period of time, the City will exercise its right to specify time, place and quantity of Services to be delivered in the following manner: any City department or division may send to Contractor a purchase release order signed by an authorized agent of the department or division. The purchase release order must refer to this Agreement, and Services will not be rendered until the Contractor receives the signed purchase release order.

7. Inspection and Acceptance. City may inspect all Services and products supplied before acceptance. Any Services or products that are provided but not accepted by the City must be corrected or re-worked immediately at no charge to the City. If immediate correction or re-working at no charge cannot be made by the Contractor, a replacement service may be procured by the City on the open market and any costs incurred, including additional costs over the item's bid/proposal price, must be paid by the Contractor within 30 days of receipt of City's invoice.

8. Warranty.

(A) The Contractor warrants that all products supplied under this Agreement are new, quality items that are free from defects, fit for their intended purpose, and of good material and workmanship. The Contractor warrants that it has clear title to the products and that the products are free of liens or encumbrances.

(B) In addition, the products purchased under this Agreement shall be warranted by the Contractor or, if indicated in Attachment D by the manufacturer, for the period stated in Attachment D. Attachment D is attached to this Agreement and is incorporated by reference into this Agreement as if fully set out here in its entirety.

(C) Contractor warrants that all Services will be performed in accordance with the standard of care used by similarly situated contractors performing similar services.

9. Quality/Quantity Adjustments. Any Service quantities indicated on the Bid/Pricing Schedule are estimates only and do not obligate the City to order or accept more than the City's actual requirements nor do the estimates restrict the City from ordering less than its actual needs during the term of the Agreement and including any Option Period. Substitutions and deviations from the City's product requirements or specifications are prohibited without the prior written approval of the Contract Administrator.

10. Non-Appropriation. The continuation of this Agreement after the close of any fiscal year of the City, which fiscal year ends on September 30th annually, is subject to appropriations and budget approval specifically covering this Agreement as an expenditure in said budget, and it is within the sole discretion of the City's City Council to determine whether or not to fund this Agreement. The City does not represent that this budget item will be adopted, as said determination is within the City Council's sole discretion when adopting each budget.

11. Independent Contractor. Contractor will perform the work required by this Agreement as an independent contractor and will furnish such Services in its own manner and method, and under no circumstances or conditions will any agent, servant or employee of the Contractor be considered an employee of the City.

- 12. Subcontractors.** Contractor may use subcontractors in connection with the work performed under this Agreement. When using subcontractors, however, the Contractor must obtain prior written approval from the Contract Administrator unless the subcontractors were named in the bid or proposal or in an Attachment to this Agreement, as applicable. In using subcontractors, the Contractor is responsible for all their acts and omissions to the same extent as if the subcontractor and its employees were employees of the Contractor. All requirements set forth as part of this Agreement, including the necessity of providing a COI in advance to the City, are applicable to all subcontractors and their employees to the same extent as if the Contractor and its employees had performed the work. The City may, at the City's sole discretion, choose not to accept Services performed by a subcontractor that was not approved in accordance with this paragraph.
- 13. Amendments.** This Agreement may be amended or modified only in writing executed by authorized representatives of both parties.
- 14. Waiver.** No waiver by either party of any breach of any term or condition of this Agreement waives any subsequent breach of the same.
- 15. Taxes.** The Contractor covenants to pay payroll taxes, Medicare taxes, FICA taxes, unemployment taxes and all other applicable taxes. Upon request, the City Manager shall be provided proof of payment of these taxes within 15 days of such request.
- 16. Notice.** Any notice required under this Agreement must be given by fax, hand delivery, or certified mail, postage prepaid, and is deemed received on the day faxed or hand-delivered or on the third day after postmark if sent by certified mail. Notice must be sent as follows:

IF TO CITY:

City of Corpus Christi
Attn: Mathew Cayton
Title: Vehicle Pool Supervisor
Address: 5352 Ayers Street, Building 5, Corpus Christi, Texas 78415
Phone: 361-826-3877
Fax: N/A

IF TO CONTRACTOR:

CAP Fleet Upfitters, LLC
Attn: Zach Cayton
Title: Sales Rep
Address: 4911 Fulton, Houston, Texas 77009
Phone: 832-203-5658
Fax: N/A

17. CONTRACTOR SHALL FULLY INDEMNIFY, HOLD HARMLESS AND DEFEND THE CITY OF CORPUS CHRISTI AND ITS OFFICERS, EMPLOYEES AND AGENTS ("INDEMNITEES") FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, CLAIMS, DEMANDS, SUITS, AND CAUSES OF ACTION OF WHATEVER NATURE, CHARACTER, OR DESCRIPTION ON ACCOUNT OF PERSONAL INJURIES, PROPERTY LOSS, OR DAMAGE, OR ANY OTHER KIND OF INJURY, LOSS, OR DAMAGE, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, ATTORNEYS' FEES AND EXPERT WITNESS FEES, WHICH ARISE OR ARE CLAIMED TO ARISE OUT OF OR IN CONNECTION WITH A BREACH OF THIS AGREEMENT OR THE PERFORMANCE OF THIS AGREEMENT BY THE CONTRACTOR OR RESULTS FROM THE NEGLIGENT ACT, OMISSION, MISCONDUCT, OR FAULT OF THE CONTRACTOR OR ITS EMPLOYEES OR AGENTS. CONTRACTOR MUST, AT ITS OWN EXPENSE, INVESTIGATE ALL CLAIMS AND DEMANDS, ATTEND TO THEIR SETTLEMENT OR OTHER DISPOSITION, DEFEND ALL ACTIONS BASED THEREON WITH COUNSEL SATISFACTORY TO THE CITY ATTORNEY, AND PAY ALL CHARGES OF ATTORNEYS AND ALL OTHER COSTS AND EXPENSES OF ANY KIND ARISING OR RESULTING FROM ANY SAID LIABILITY, DAMAGE, LOSS, CLAIMS, DEMANDS, SUITS, OR ACTIONS. THE INDEMNIFICATION OBLIGATIONS OF CONTRACTOR UNDER THIS SECTION SHALL SURVIVE THE EXPIRATION OR EARLIER TERMINATION OF THIS AGREEMENT.

18. Termination.

(A) The City Manager may terminate this Agreement for Contractor's failure to comply with any of the terms of this Agreement. The Contract Administrator must give the Contractor written notice of the breach and set out a reasonable opportunity to cure. If the Contractor has not cured within the cure period, the City Manager may terminate this Agreement immediately thereafter.

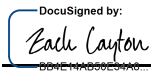
(B) Alternatively, the City Manager may terminate this Agreement for convenience upon 30 days advance written notice to the Contractor. The City Manager may also terminate this Agreement upon 24 hours written notice to the Contractor for failure to pay or provide proof of payment of taxes as set out in this Agreement.

19. Owner's Manual and Preventative Maintenance. Contractor agrees to provide a copy of the owner's manual and/or preventative maintenance guidelines or instructions if available for any equipment purchased by the City pursuant to this Agreement. Contractor must provide such documentation upon delivery of such equipment and prior to receipt of the final payment by the City.

- 20. Limitation of Liability.** The City's maximum liability under this Agreement is limited to the total amount of compensation listed in Section 3 of this Agreement. In no event shall the City be liable for incidental, consequential or special damages.
- 21. Assignment.** No assignment of this Agreement by the Contractor, or of any right or interest contained herein, is effective unless the City Manager first gives written consent to such assignment. The performance of this Agreement by the Contractor is of the essence of this Agreement, and the City Manager's right to withhold consent to such assignment is within the sole discretion of the City Manager on any ground whatsoever.
- 22. Severability.** Each provision of this Agreement is considered to be severable and, if, for any reason, any provision or part of this Agreement is determined to be invalid and contrary to applicable law, such invalidity shall not impair the operation of nor affect those portions of this Agreement that are valid, but this Agreement shall be construed and enforced in all respects as if the invalid or unenforceable provision or part had been omitted.
- 23. Order of Precedence.** In the event of any conflicts or inconsistencies between this Agreement, its attachments, and exhibits, such conflicts and inconsistencies will be resolved by reference to the documents in the following order of priority:
- A. this Agreement (excluding attachments and exhibits);
 - B. its attachments;
 - C. the bid solicitation document including any addenda (Exhibit 1); then,
 - D. the Contractor's bid response (Exhibit 2).
- 24. Certificate of Interested Parties.** Contractor agrees to comply with Texas Government Code Section 2252.908, as it may be amended, and to complete Form 1295 "Certificate of Interested Parties" as part of this Agreement if required by said statute.
- 25. Governing Law.** Contractor agrees to comply with all federal, Texas, and City laws in the performance of this Agreement. The applicable law for any legal disputes arising out of this Agreement is the law of the State of Texas, and such form and venue for such disputes is the appropriate district, county, or justice court in and for Nueces County, Texas.
- 26. Public Information Act Requirements.** This paragraph applies only to agreements that have a stated expenditure of at least \$1,000,000 or that result in the expenditure of at least \$1,000,000 by the City. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the Contractor agrees that the contract can be terminated if the Contractor knowingly or intentionally fails to comply with a requirement of that subchapter.

27. Entire Agreement. This Agreement constitutes the entire agreement between the parties concerning the subject matter of this Agreement and supersedes all prior negotiations, arrangements, agreements and understandings, either oral or written, between the parties.

CONTRACTOR

Signature:  _____
Printed Name: Zach Cayton
Title: General Manager
Date: 9/1/2020

CITY OF CORPUS CHRISTI

Kim Baker
Director of Contracts and Procurement

Date: _____

Attached and Incorporated by Reference:

Attachment A: Scope of Work
Attachment B: Bid/Pricing Schedule
Attachment C: Insurance and Bond Requirements
Attachment D: Warranty Requirements

Incorporated by Reference Only:

Exhibit 1: RFB/RFP No. Buy Board 524-17&601-19/83785
Exhibit 2: Contractor's Bid/Proposal Response

ATTACHMENT A: SCOPE OF WORK

Scope of Work:

1. The Contractor shall supply and install 16 upfitting kits for use in 14 ea 2020 PI Utility and 2ea 2020 Ford F-150's for the Corpus Christi Police Department to place the units in service at the appropriate time. Upfitting is the term used to describe the installation of accessories and equipment that go in Police Marked units which includes but is not limited to such items as lights, full compartment partitions, sirens, push bumpers, and center console keyboard mounting plates. Please refer to Attachment B for an itemized list of all parts, equipment and services that must be included in the upfitting kits.
2. The installation of the upfitting equipment will be performed offsite in accordance with applicable, current and recognized standards. The Contractor will not need to come onto City property to perform the installation. City staff will provide for the delivery and return of the vehicles selected for upfitting.


CAP FLEET
 UPFITTERS

Quote

CAP Fleet Upfitters, LLC
 4911 Fulton
 Houston, TX 77009
 Phone: 832-203-5658

Date 08/31/2020
 Quote # CAPQ58785

Name / Address
5352 Ayers St Bldg 5 Corpus Christi, TX 78415

Ship to:
5352 Ayers St Bldg 5 Corpus Christi, TX 78415

Salesperson: Zach Cayton
 Email : zcayton@capfleetupfitters.com
 VIN :
 End User: CCPD FY19 PI UTILITY X19

Year :
 Make :
 Model :

Part #	Qty	Description	Unit Price	Total
		2020 FORD PIU X14		
		BUY BOARD 524-17		
		CONTRACT # 601-19		
		++ LIGHTING ++		
LGYSMK48DUOCAR-DE	14	48" LEGACY FULLY POPULATED W/SMOKE LENSES W/TAKEDOWNS & ALLEYS (DRIVER SIDE RED/WHITE FRONT; RED/AMBER REAR; PASSENGER BLUE/WHITE FRONT; BLUE/AMBER REAR); CCSRN5 CARBIDE SIREN; SA315P SPEAKER; SAK*; STPKT* NOTES: LIST PRICE 2777.00 3% OFF	\$ 2,693.69	\$ 37,711.66
GBS8DEDE	14	48" WC LEGACY DUO BAR W/SMOKED LENSES - Fully Populated WITH TAKEDOWNS AND ALLEYS	\$ 0.00	\$ 0.00
CCSRN5	14	CARBIDE SIREN SYS W/ CANPORT	\$ 0.00	\$ 0.00
SA315P	14	SA315P SPEAKER, BLACK PLASTIC	\$ 0.00	\$ 0.00
STPKT105	14	STRAPKIT #105 2020+ FORD PIU	\$ 0.00	\$ 0.00
SAK66D	14	SA-315 MT KIT EXPLORER DRVR 20+ PI UTILITY	\$ 0.00	\$ 0.00
CANCTL7	14	CANTROL CONTROLLER 21 PUSH-BUTTON, 4-POSITION SLIDE SWITCH	\$ 0.00	\$ 0.00
CC5K4	14	2020 FORD PIU CARBIDE CANTROL INSTALL KIT	\$ 0.00	\$ 0.00
IONJ	28	ION LIGHT RED/BLUE NOTES: REAR CARGO SIDE GLASS list price 140.00	\$ 71.40	\$ 1,999.20
VTX609J	28	VERTEX SUPER-LED SPLIT RED/BLU NOTES: TAIL LIGHTS list price 118.00 49% OFF	\$ 60.18	\$ 1,685.04
SSF5150D	14	SOLID STATE BRAKE LT. FLASHER NOTES: list price 89.00 49% OFF	\$ 43.61	\$ 610.54
ENT2B3J	28	INTERSECTOR UNDER MIRROR/SURFACE MOUNT LIGHT W/IN LINE FLASHER, 3 WEDGES, 2 CURVED SURFACE ADAPTORS, 18 LEDS, RED/BLUE NOTES: list price 287.00 58% OFF	\$ 120.54	\$ 3,375.12
PNT1CRV01	14	Replacement Curved Surface Adaptors for Intersector - 1-Driver & 1-Passenger w/ Mounting Hardware - Universal NOTES: list price 12.00 58% OFF	\$ 5.61	\$ 78.54
EMPS2QMS4J	28	MPOWER 4" QUICK MOUNT DUAL COLOR RED/BLUE NOTES: LIST PRICE 196.00 58% OFF	\$ 82.32	\$ 2,304.96
		++ CONSOLE ++		
PP-2020-FINT-SUV-S	14	2020 Ford Interceptor SUV "SHORTY" center console (flip forward lid) INCLUDES ARM REST PAD. Relocates rear a/c and parking brake switch. NOTES: plastix plus est 5851	\$ 540.00	\$ 7,560.00


CAP FLEET
 U P F I T T E R S

Quote

CAP Fleet Upfitters, LLC
 4911 Fulton
 Houston, TX 77009
 Phone: 832-203-5658

Date 08/31/2020
 Quote # CAPQ58785

Name / Address

5352 Ayers St Bldg 5
 Corpus Christi, TX 78415

Ship to:

5352 Ayers St Bldg 5
 Corpus Christi, TX 78415

Salesperson: Zach Cayton
 Email : zcayton@capfleetupfitters.com
 VIN :
 End User: CCPD FY19 PI UTILITY X19

Year :
 Make :
 Model :

Part #	Qty	Description	Unit Price	Total
425-6308	14	Summit Remote, 5300	\$ 24.71	\$ 345.94
C-EB40-CCS-1P	14	NOTES: list price 41.18 40% OFF 1-PIECE EQUIPMENT MOUNTING BRACKET, 4" MOUNTING SPACE, FITS WHELEN CENCOM,CCSRN,CCSRNTA,MPC03 ++ PRISONER EQUIPMENT ++	\$ 21.47	\$ 300.58
PK0419ITU20TM	14	#10VS RP C Horizontal Sliding Window Coated Polycarbonate With Vinyl Coated Expanded Metal Window Security Screen Recessed Panel Partition TM (Tall Man) NOTES: LIST PRICE 919.00 30% OFF	\$ 643.30	\$ 9,006.20
QK2121ITU20	14	Full REPLACEMENT Transport Seat TPO Plastic With SETINA SMARTBELT SYSTEM NOTES: LIST PRICE 1299.00 30% OFF	\$ 909.30	\$ 12,730.20
PK0316ITU202ND	14	Cargo Area Rear Partition #12VS Stationary Window Coated Polycarbonate NOTES: LIST PRICE 479.00 30% OFF	\$ 335.30	\$ 4,694.20
WK0514ITU20	14	Window Barrier VS Steel Vertical NOTES: LIST PRICE 269.00 30% OFF ++ EXTERIOR ++	\$ 188.30	\$ 2,636.20
BK0534ITU20	14	PB400 VS Bumper Full Bumper Aluminum NOTES: list price 399.00 30% OFF ++ GUNLOCK ++	\$ 279.30	\$ 3,910.20
GK10342USSCAXL	14	Dual T-Rail Mount 2 Universal XL NOTES: LIST PRICE 469.00 30% OFF ++ MISC ++	\$ 328.30	\$ 4,596.20
PP EXTINGUISHER BOX	14	BLACK EXTINGUISHER BOX WITH YELLOW VELCRO STRAP NOTES: PLASTIX PLUS EST 5851 BOLT DOWN TO CUSTOMER SUPPLIED PARTS LABOR	\$ 100.00	\$ 1,400.00
CSLABOR	14	NOTES: INSTALL CUSTOMER SUPPLIED RADARS, CAMERAS, COMPUTER MOUNTS, RADIOS, AND LABOR	\$ 0.00	\$ 0.00
LABOR	14		\$ 2,900.00	\$ 40,600.00
SSUPPLY	14	SHOP SUPPLIES	\$ 150.00	\$ 2,100.00
CAPHARNESS	14	CAP FLEET WIRING HARNESS	\$ 295.00	\$ 4,130.00
PDKIT	14	POWER DISTRIBUTION KIT	\$ 50.00	\$ 700.00
SHIP	14	SHIPPING & HANDLING	\$ 100.00	\$ 1,400.00
INSPECT	14	ALL CAP FLEET INSTALLATIONS COME WITH AGENCY LIFETIME WARRANTY	\$ 100.00	\$ 1,400.00


CAP FLEET
 U P F I T T E R S

CAP Fleet Upfitters, LLC
 4911 Fulton
 Houston, TX 77009
 Phone: 832-203-5658

Quote

Date	08/31/2020
Quote #	CAPQ58785

Name / Address

5352 Ayers St Bldg 5
 Corpus Christi, TX 78415

Ship to:

5352 Ayers St Bldg 5
 Corpus Christi, TX 78415

Salesperson: Zach Cayton
 Email : zcayton@capfleetupfitters.com
 VIN :
 End User: CCPD FY19 PI UTILITY X19

Year :
 Make :
 Model :

Part #	Qty	Description	Unit Price	Total
CS_Note	14	** DISCLAIMER - LABOR PRICING IS ONLY GOOD FOR ALL PRODUCTS AND SERVICES INCLUDED IN THIS	\$ 0.00	\$ 0.00

Subtotal	\$ 145,274.78
Tax	\$ 0.00
Grand	\$ 145,274.78

This quote is good for 30 days from date of quote.

I hereby authorize the install work therein set forth to be done by CAP Fleet Upfitters, together with the furnishing by CAP Fleet Upfitters of the necessary parts and other material for such install and agree that CAP Fleet Upfitters is not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that CAP Fleet Upfitters neither assumes or authorizes any other person to assume for CAP Fleet Upfitters any liability in connection with such install; that CAP Fleet Upfitters shall not be responsible for loss or damage to the above vehicle, or articles left therein; in case of fire, theft, any Act of God, or other cause beyond CAP Fleet Upfitters control; that CAP Fleet Upfitters employees may operate the above vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspecting such vehicle.

WWW.CAPFLEETUPFITTERS.COM

QUOTES ARE GOOD FOR 30 DAYS.

PLEASE SIGN BELOW IF ALL ITEMS & QUANTITIES ARE APPROVED.

X_____

ATTACHMENT C: INSURANCE AND BOND REQUIREMENTS

I. CONTRACTOR'S LIABILITY INSURANCE

- A. Contractor must not commence work under this agreement until all insurance required has been obtained and such insurance has been approved by the City. Contractor must not allow any subcontractor Agency to commence work until all similar insurance required of any subcontractor Agency has been obtained.
- B. Contractor must furnish to the City's Risk Manager and Contract Administer one (1) copy of Certificates of Insurance (COI) with applicable policy endorsements showing the following minimum coverage by an insurance company(s) acceptable to the City's Risk Manager. The City must be listed as an additional insured on the General liability and Auto Liability policies **by endorsement**, and a waiver of subrogation is required on all applicable policies. **Endorsements** must be provided with COI. Project name and or number must be listed in Description Box of COI.

TYPE OF INSURANCE	MINIMUM INSURANCE COVERAGE
30-written day notice of cancellation, required on all certificates or by applicable policy endorsements	Bodily Injury and Property Damage Per occurrence - aggregate
Commercial General Liability Including: 1. Commercial Broad Form 2. Premises – Operations 3. Products/ Completed Operations 4. Contractual Liability 5. Independent Contractors 6. Personal Injury- Advertising Injury	\$1,000,000 Per Occurrence
GARAGE KEEPERS PHYSICAL DAMAGE COVERAGE including: 1. Physical Damage on a Direct Primary Basis	Actual Cash Value of Vehicles While in Care, Custody or Control

- C. In the event of accidents of any kind related to this agreement, Contractor must furnish the Risk Manager with copies of all reports of any accidents within 10 days of the accident.

II. ADDITIONAL REQUIREMENTS

- A. Applicable for paid employees, Contractor must obtain workers' compensation coverage through a licensed insurance company. The coverage must be written on a policy and endorsements approved by the Texas Department of Insurance. The workers' compensation coverage provided must be in an amount sufficient to assure that all workers' compensation obligations incurred by the Contractor will be promptly met.
- B. Contractor shall obtain and maintain in full force and effect for the duration of this Contract, and any extension hereof, at Contractor's sole expense, insurance coverage written on an occurrence basis, by companies authorized and admitted to do business in the State of Texas and with an A.M. Best's rating of no less than A- VII.
- C. Contractor shall be required to submit a copy of the replacement certificate of insurance to City at the address provided below within 10 days of the requested change. Contractor shall pay any costs incurred resulting from said changes. All notices under this Article shall be given to City at the following address:

City of Corpus Christi
Attn: Risk Manager
P.O. Box 9277
Corpus Christi, TX 78469-9277

- D. **Contractor agrees that with respect to the above required insurance, all insurance policies are to contain or be endorsed to contain the following required provisions:**
- List the City and its officers, officials, employees, volunteers, and elected representatives as additional insured by endorsement, as respects operations, completed operation and activities of, or on behalf of, the named insured performed under contract with the City, with the exception of the workers' compensation policy;
 - Provide for an endorsement that the "other insurance" clause shall not apply to the City of Corpus Christi where the City is an additional insured shown on the policy;
 - Workers' compensation and employers' liability policies will provide a waiver of subrogation in favor of the City; and
 - Provide thirty (30) calendar days advance written notice directly to City of any suspension, cancellation, non-renewal or material change in coverage, and not less than ten (10) calendar days advance written notice for nonpayment of premium.
- E. Within five (5) calendar days of a suspension, cancellation, or non-renewal of coverage, Contractor shall provide a replacement Certificate of Insurance and applicable endorsements to City. City shall have the option to suspend Contractor's performance should there be a lapse in coverage at any time during this contract.

Failure to provide and to maintain the required insurance shall constitute a material breach of this contract.

- F. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to remove the exhibit hereunder, and/or withhold any payment(s) if any, which become due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.
- G. Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.
- H. It is agreed that Contractor's insurance shall be deemed primary and non-contributory with respect to any insurance or self insurance carried by the City of Corpus Christi for liability arising out of operations under this agreement.
- I. It is understood and agreed that the insurance required is in addition to and separate from any other obligation contained in this agreement.

BOND REQUIREMENTS:

No bonds are required, therefore, Service Agreement 83785, Section 5 Insurance; Bonds subsection 5(B),
is hereby void.

2020 Insurance Requirements

Ins. Req. Exhibit **4-G**

Contracts for General Services – Services Performed Offsite – Garage Keepers

04/14/2020 Risk Management – Legal Dept.

ATTACHMENT D: WARRANTY REQUIREMENTS

Warranty is lifetime and covers the workmanship (wiring on the aftermarket, and installation of the parts). The manufacture warranty covers the items that are installed in the vehicle.