



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 22, 2020

DATE: September 22, 2020

TO: Peter Zaroni, City Manager

FROM: Tracey Cantu, Interim Director of Park and Recreation
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Landscaping Services for City Parks

CAPTION:

Motion authorizing a four-month service agreement with Olympia Landscape Development, Inc. for a total amount not to exceed \$197,800.00 to provide landscaping services to install trees for Labonte Park, West Guth Park, Los Encinos Park, Lincoln Park, Lions Park, and Mike Zapada Park with funding available through the FY 2020 Community Enrichment Funds.

SUMMARY:

This motion authorizes a four-month service agreement to provide landscaping services to install trees for the following parks:

Labonte Park	West Guth Park	Los Encinos Park
Lincoln Park	Lions Park	Mike Zapada Park

BACKGROUND AND FINDINGS:

The City of Corpus Christi Parks and Recreation Department has plans to install various trees at Labonte Park and West Guth Park in District 1, and Los Encinos Park in District 3, and Lincoln Park, Lions Park, and Mike Zapada Park in District 2 in accordance with the current industry standards of the International Society of Arboriculture (ANSI). The Contractor will provide and install trees ranging from 45 gal (2" to 3" Caliper) up to 95 gal (3.5" to 4" Caliper) within four weeks of receiving the order. Trees will be of quality specimen and are all native to South Texas as recommended in the current Parks Master Plan. The Contractor will be responsible for any damages as well as maintenance and quality control.

The original budget initiative scope of work called for tree installation at Water's Edge Park, Bill Witt Park, and Labonte Park. The scope of work was revised to remove Water's Edge Park due to the inevitability of any installed trees becoming "wind swept" and never growing to their full potential, and to remove Bill Witt Park as it is currently in the Master Plan stage and Parks and Recreation did not want to initiate a tree installation until the park plan is finalized. The scope was revised to add the above listed parks due to their need for replacement trees after experiencing tree loss from past storms and the overall need for planting shade trees in parks to upgrade the experience for future park goers. The revisions were determined by the Park Operations Superintendent, a certified arborist who has worked in the Parks and Recreation Department for 31 years. Additionally, the trees slated for installation can be found throughout other parks in the City of Corpus Christi as indicated in the Master Plan.

West Guth Park, a Regional Park, and Labonte Park, a Special Use park, both receive large amounts of visitors and are heavily used during Easter. West Guth Park is additionally used for other large events such as school field trips as well as having a frisbee golf course, walking trails, a swimming pool, a pond, and other basic park amenities. Recently this park lost large amounts of mature trees due to major storms. Labonte Park receives visitors in quantities so large that reservations must be made. Moving forward, the vision for Labonte Park is to restore it to a more natural park for fishing, camping and other outdoor activities. With this vision, we have planted approximately 50 trees in the last five years and will continue to plant more. Los Encinos Park is a neighborhood park that has lost over 50 trees since Hurricane Harvey. We are currently in the process of upgrading this park with a new playground and shade structure with funding from Bond 2018 and the inclusion of trees for this park will enhance the park experience along with the new playground. Lincoln Park, Lions Park, and Mike Zapada are neighborhood parks that need mature shade trees. Some of the existing trees are in bad condition and may not make it through another major storm event. Establishing trees in these parks will ensure any future loss of current mature trees will not have as large of an impact.

The following is a list of the types of trees being installed in Labonte Park, West Guth Park and Los Encinos Park.

Labonte Park- 6667 U.S HWY 77 78410 (District 1):

- Live Oak – 95 Gal (15 each)
- Bur Oak – 95 Gal (12 each)
- Mexican Sycamore – 95 Gal (5 each)
- Monterrey Oak – 95 Gal (10 each)
- Montezuma Cypress – 95 Gal (10 each)
- Cedar Elm – 95 Gal (15 each)
- Anacaula – 95 Gal (20 each)

West Guth Park- 9700 Up River Rd 78410 (District 1):

- Live Oak – 95 Gal (10 each)
- Bur Oak – 95 Gal (10 each)
- Mexican Sycamore – 95 Gal (5 each)
- Monterrey Oak – 95 Gal (8 each)
- Montezuma Cypress – 95 Gal (7 each)
- Cedar Elm – 95 Gal (10 each)

- Anacaula – 95 Gal (8 each)

Los Encinos Park- 5800 Greenwood 78417 (District 3):

- Live Oak – 95 Gal (12 each)
- Bur Oak – 95 Gal (13 each)
- Mexican Sycamore – 95 Gal (5 each)
- Monterrey Oak – 95 Gal (5 each)
- Montezuma Cypress – 95 Gal (6 each)
- Cedar Elm – 95 Gal (12 each)
- Anacaula – 95 Gal (11 each)

Lincoln Park- 4400 Adkins Dr. 78411 (District 2):

- Live Oak – 95 Gal (2 each)
- Bur Oak – 95 Gal (3 each)
- Monterrey Oak – 95 Gal (2 each)
- Cedar Elm – 95 Gal (1 each)
- Anacaula – 95 Gal (1 each)

Lions Park- 4700 Holmes Dr. 78411 (District 2):

- Live Oak – 95 Gal (2 each)
- Bur Oak – 95 Gal (3 each)
- Cedar Elm – 95 Gal (2 each)

Mike Zapada Park- 3054 Sunnybrook Rd. 78415 (District 2):

- Live Oak – 95 Gal (1 each)
- Bur Oak – 95 Gal (2 each)
- Cedar Elm – 95 Gal (2 each)

The total number of trees being purchased is 230. The price per tree is \$850.00 or \$950.00 per 95-Gallon Container depending upon which tree is being planted. Price per tree according to type is included in the attached bid tab.

Contracts and Procurement conducted a competitive Request for Bid process to obtain bids for the landscaping services. The City received two bids, and is recommending the award to the lowest responsive, responsible bidder, Olympia Landscape Development, Inc.

ALTERNATIVES:

An alternative is not to award the contract and postpone the tree installation project.

FISCAL IMPACT:

The fiscal impact for Parks and Recreation in FY 2020 an amount not to exceed \$197,800.00.

FUNDING DETAIL:

Fund:	4720	Community Enrichment
Organization/Activity:	21624	Northwest Estates
Mission Element:	141	Manage and Maintain Parks & Rec Facilities

Project # (CIP Only):	N/A	
Account:	550030	Improvements Other than Bldg
Cost:	\$75,771.43	
Fund:	4720	Community Enrichment
Organization/Activity:	21327	Tuscan Place Subdivision Unit 1
Mission Element:	141	Manage and Maintain Parks & Rec Facilities
Project # (CIP Only):	N/A	
Account:	550030	Improvements Other than Bldg
Cost:	\$7,561.57	
Fund:	4720	Community Enrichment
Organization/Activity:	21398	Labonte Park
Mission Element:	141	Manage and Maintain Parks & Rec Facilities
Project # (CIP Only):	N/A	
Account:	550030	Improvements Other than Bldg
Cost:	\$2,667.00	
Fund:	4720	Community Enrichment
Organization/Activity:	21627	Maple Hills/Lone Star Est
Mission Element:	141	Manage and Maintain Parks & Rec Facilities
Project # (CIP Only):	N/A	
Account:	550030	Improvements Other than Bldg
Cost:	\$51,700.00	
Fund:	4720	Community Enrichment
Organization/Activity:	21323	Bayfront Pk/Furman Addition
Mission Element:	141	Manage and Maintain Parks & Rec Facilities
Project # (CIP Only):	N/A	
Account:	550030	Improvements Other than Bldg
Cost:	\$60,100.00	

RECOMMENDATION:

Staff recommends approval of this motion authorizing a four-month service agreement with Olympia Landscape Development, Inc.as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tab
Service Agreement