



AGENDA MEMORANDUM

First Reading for the City Council Meeting of October 13, 2020
Second Reading for the City Council Meeting of October 20, 2020

DATE: October 13, 2020

TO: Peter Zaroni, City Manager

FROM: Jim Davis, Director of Asset Management
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<p>Wrecker Services for City-Owned Heavy Vehicles and Equipment Above 19,000 Pounds</p>
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CAPTION:

Ordinance authorizing a three-year service agreement for wrecker services for City-owned heavy vehicles and equipment with, DRR & RS Inc., dba Apollo Towing Service, which is determined to be the lowest responsible bidder, for an amount not to exceed \$165,000.00, to be used for towing services, effective upon issuance of notice to proceed, with funding available in the FY 2021 Fleet Maintenance Fund.

SUMMARY:

This service agreement will provide towing services of City heavy vehicles and equipment to the City Garage or to other facilities as directed by authorized City personnel.

BACKGROUND AND FINDINGS:

The City of Corpus Christi currently has an operational requirement to tow heavy vehicles and equipment above 19,000 pounds, GVWR. This consists of such vehicles as, refuse trucks, dump trucks, ambulances, fire engines, and self-propelled construction equipment. These vehicles are in excess of 19,000 pounds. Occasionally, vehicles will break down on the road requiring wrecker and towing services both inside and outside the Corpus Christi City limits. Expertise and specialized equipment are required for the towing of City-owned heavy equipment such as dump trucks, garbage trucks and vacuum truck. The towing company will be towing City vehicles and equipment to and from the City Garage or to the facilities or locations as directed by authorized City maintenance personnel.

The Contracts and Procurement Department conducted a competitive Request for Bid process to obtain bids for a new contract. The City received three bids. The lowest bidder was deemed non-responsible as they did not have the equipment required to provide the services, therefore staff is recommending the award to DRR & RS Inc. dba Apollo Towing Service as the lowest responsive responsible bidder. DRR & RS Inc. dba Apollo Towing Service is also the vendor currently under contract for these services.

ALTERNATIVES:

If not approved the towing requirement would be awarded to individual vendors on a piecemeal basis whereas a vendor would be selected to accomplish towing one piece of equipment at a time. We anticipate this procedure would be considerably more expensive to the City in that advantages and price savings associated with competitive bidding would not apply.

FISCAL IMPACT:

The fiscal impact for the Fleet Maintenance Department in FY 2021 will be \$55,000 for wrecker services, with the remaining cost funded in future years through the annual budget process.

FUNDING DETAIL:

Fund:	5110	Fleet Maintenance Fund
Organization/Activity:	40170	Fleet Operations
Mission Element:	202	Maintain the Fleet
Project # (CIP Only):	N/A	
Account:	530100	Vehicle Repairs

RECOMMENDATION:

Staff recommends approval of this ordinance authorizing the service agreement for wrecker/towing services with DRR & RS Inc. dba Apollo Towing Service as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Bid Tabulation
Service Agreement