



AGENDA MEMORANDUM
Action Item for the December 1, 2020 Council Meeting

DATE: November 10, 2020
TO: Mayor and Council
FROM: Rebecca L. Huerta, City Secretary
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Approval of 2021 Council Meeting Calendar
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CAPTION:

Motion approving the 2021 City Council Meeting calendar.

SUMMARY:

For planning purposes, attached is the proposed 2021 Council meeting calendar. The calendar includes proposed meeting dates for the Downtown TIRZ No. 3 Board, the North Beach TIRZ No. 4 Board, and the Audit Committee because Council members serve on these boards and the meetings are held before regular City Council meetings.

BACKGROUND AND FINDINGS:

Council Policies state that the City Council shall meet in regular session at 11:30 a.m. each Tuesday, except the first Tuesday of each month. The City Charter states that the City Council shall meet in regular session at least once per week unless the Council elects to adjust the regular meeting schedule for valid reasons recorded in the minutes. The Charter also requires the Council to meet in regular session not less often than twice a month. In 2021, a total of 34 regular Council meetings is being proposed, the same number held last year.

CANCELED Regular Council Meetings:

January 19, 2021	Day after MLK Day (City holiday)
March 9, 2021	Spring Break
July 13, 2021	Summer Break
September 28, 2021	In lieu of Sept. 7 Council meeting (see note below)
November 23 & 30, 2021	Thanksgiving Break
December 21 & 28, 2021	Christmas Break

NEW Council Meeting Date:

September 7, 2021	First Tuesday in September, which is normally not a regular Council meeting date. Staff is requesting a meeting to comply with Tax Assessor/Collector's Office requirements for tax rate approval.
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FISCAL IMPACT: None.

SUPPORTING DOCUMENTS:
2021 Council Meeting Calendar