



AGENDA MEMORANDUM

Action Item for the City Council Meeting March 2, 2021

DATE: March 2, 2021

TO: Peter Zanoni, City Manager

FROM: Richard Martinez, Director of Public Works
RichardM5@cctexas.com
(361) 826-3419

Josh Chronley, Interim Assistant Director of Contracts and Procurement
Joshc2@cctexas.com
(361) 826-3169

Mowing Services for Storm Water Group 4

CAPTION:

Resolution authorizing a three-year service agreement for mowing and grounds maintenance of Storm Water Group 4 for an estimated amount of \$195,510.00 with Dorame General Repair and Lawn, LLC of Corpus Christi, Texas for the Public Works Department, with FY 2021 funding in an amount not to exceed \$38,015.00 available through the Storm Water Fund.

SUMMARY:

This resolution authorizes a three-year service agreement for the mowing and grounds maintenance of Storm Water Group 4. These services are necessary to maintain the highly visible, high traffic storm water areas.

BACKGROUND AND FINDINGS:

The mowing and grounds maintenance for storm water areas assists in ensuring that the grounds of each site are safe, secure and presentable at all times. The current contracts are managed through the Parks and Recreation Department. The current contract is for a three-year term for \$226,380.00 with Dorame General Repair and Lawn, LLC. However, as of March 1, 2020, due to the recent department transition, areas have been reassigned to Public Works' Storm Water for these new contracts. Below is the list of locations that will be maintained under this contract.

Group 4		Locations	Acreage
G4-1	NAS Triangle	700 Waldron Rd. @ NAS Dr.	0.21
G4-2	Bull Finch	Bull Finch @ 9600 SPID	0.07
G4-3	Perry Place Circles	2@ 8200 Argonne, 2@ 8200 Vettors @ Paul Jones	0.23
G4-4	Caravelle Medians	Medians on Caravelle Pkwy, Weber to Liptonshire	0.38
G4-5	Cedar	4700 Cedar Pass s. side to Everhart w. side to Megal	0.25
G4-6	Snowgoose	Snowgoose, Brasevalley to Wood Duck, N. & S. side	0.59
G4-7	Everhart	Everhart, Snowgoose to Cedar Pass	0.42
G4-8	Yorktown Medians /	Yorktown from Everhart to S. Staples N & S sides	6.33
G4-9	Cimarron R.O.W.	Cimarron W & E side, Woodridge to Fitzhugh	0.39
G4-	Durant / Dewberry	Durant / Dewberry from Wooldridge to Fulton	0.71
G4-	Patton	Patton, Holly to Wooldridge	0.86
G4-	Misty Meadow	Misty Meadow, S. side, Cimarron to Cricket Hollow	0.08
G4-	Oso Parkway	Oso Parkway, S. side	1.71
G4-	Holly Rd. R.O.W.	Crosstown to Rodd Field Rd.	17.38
G4-	Cleopatra	800 Cleopatra	0.05
G4-	New Yorktown	Weber to beginning of Great Lakes Subdivision	4.64
		TOTAL ACRES	34.30

Contracts and Procurement conducted a competitive Request for Bid process to obtain bids for new long-term contracts. The City received eight bids and is recommending award to the lowest responsive, responsible bidder, Dorame General Repair & Lawn, LLC.

ALTERNATIVES:

An alternative would be to hire City staff and purchase additional equipment to do the work in-house. Currently, the department does not have the appropriate staffing levels or equipment to maintain the areas.

FISCAL IMPACT:

The fiscal impact for Public Works in FY 2021 is an estimated amount of \$38,015.00, with the remaining amount budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	4300	Storm Water
Organization/Activity:	32001	SWO Vegetation Management
Mission Element:	043	Drainage infra-surface/pipes
Project # (CIP Only):	N/A	
Account:	530225	Mowing and Grounds Maintenance

RECOMMENDATION:

Staff recommends approval of this resolution authorizing a three-year service agreement with Dorame General Repair and Lawn, LLC for Group 4 as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Resolution
Service Agreement