



AGENDA MEMORANDUM

Action Item for the City Council Meeting April 13, 2021

DATE: April 13, 2021

TO: Peter Zaroni, City Manager

FROM: Richard Martinez, Director of Public Works
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Mowing Services for Storm Water Group 3

CAPTION:

Motion authorizing a three-year service agreement for mowing and grounds maintenance of Stormwater Group 3 [Kostoryz, Carrol, Weber, Staples, Airline from Alameda to SPID] in an amount up to \$57,000 with Dorame General Repair and Lawn, LLC. of Corpus Christi, Texas for the Department of Public Works, with FY 2021 funding in an amount not to exceed \$7,917.00 available through the Stormwater Fund.

SUMMARY:

This resolution authorizes a three-year service agreement for the mowing and grounds maintenance of Storm Water Group 3. These services are necessary to ensure that street rights-of-way sites are clean, well-maintained, and presentable at all times.

BACKGROUND AND FINDINGS:

Regular periodic mowing and grounds maintenance ensures that citywide street rights-of-way and stormwater conveyance ditches are always clean, well-maintained, and presentable. This contract is to maintain rights-of-way and stormwater drainage ditches that comprise Group 3, which consists of 14 citywide locations with an area of 12.53 acres. The detail of the tracts included in Group 3 are listed in Table 1.

Table 1. Mowing Group 3 work detail.

Department of Public Works
SWO Vegetation Management Division

Mowing Services for Stormwater Street Right of Ways for Group 3
Locations and Acreage

GROUP 3			
R.O.W. STRIP MOWING CONTRACT (IMPROVED) TO DATE			
ID	Area	Location	Acreage
G3-1	Alameda Terrace	5800 Alameda N. Side	0.44
G3-2	Lum Triangle	700 Airline Road @ Lum Avenue	0.18
G3-3	S. Staples Strip	4500 S. Staples West Side @ Collingswood	0.21
G3-4	Mustang R.O.W.	Mustang Trail from Golihar to S. Staples	0.21
G3-5	McCall Strip	McCall, N. Side from Reid to Alameda	0.35
G3-6	Texas Triangle	Texas and Swantner	0.33
G3-7	Doddridge	Doddridge, N. Side, Pope to Fort Worth w / islands	0.14
G3-8	Weber	Weber, N. Side, from Staples Street to Linden	0.31
G3-9	Kostoryz	Kostoryz, Both Sides from S. Staples to Brawner Pkwy	2.38
G3-10	Kostoryz	Kostoryz, Both Sides from Holly to Saratoga	3.59
G3-11	Carroll Lane R.O.W.	From Golihar to Harris on E. Side of Carroll Lane.; from Tweet to Tiger Lane on W. Side, S. of SPID	0.50
G3-12	Golihar R.O.W.	Golihar, Northside from Carroll Lane to Hamlin.	0.85
G3-13	Parkdale Median	Whataburger Way to Marie (Six Medians)	0.66
G3-14	Staples Strip	Annapolis to Brawner - West Side Only	2.38
TOTAL ACRES			12.53

The previous contract was with Tony's Lawn Service for a term of three years for a cost not to exceed \$63,900.00 for 20 mowing cycles. This proposal will maintain the same acreage and number of mowing cycles. Therefore, the department is realizing savings totaling \$6,900.00 over the term of the contract.

PROCUREMENT DETAIL:

Contracts and Procurement conducted a competitive Request for Bid process to obtain bids for new long-term mowing contracts. Dorame General Repair & Lawn, LLC., was selected for the Stormwater Mowing Group 3 contract in February 2021 under RFB 3437. Ten firms submitted bids and the contract is being awarded to the lowest bidder. This award will add 251 acres to the existing 3,256 acres Dorame General Repair & Lawn, LLC. is under contract to mow annually for the Stormwater's Vegetation Management Division.

Contracts and Procurement recommends awarding this contract to the lowest responsive, responsible bidder, Dorame General Repair & Lawn, LLC. of Corpus Christi, TX.

ALTERNATIVES:

An alternative would be to hire City staff and purchase additional equipment to do the work In-House; however, the department does not have the appropriate staffing levels nor equipment

necessary to provide service to these areas.

FISCAL IMPACT:

The fiscal impact for the Department of Public Works in FY 2021 is an amount not to exceed \$7,917.00, with the remaining balance totaling \$49,083.00 contingent upon City Council's approval of future fiscal years' annual budgets.

FUNDING DETAIL:

Fund:	4300	Storm Water
Organization/Activity:	32001	SWO Vegetation Management
Mission Element:	043	Drainage infra-surface/pipes
Project # (CIP Only):	N/A	
Account:	530225	Mowing and Grounds Maintenance
Amount:	\$7,917.00	

RECOMMENDATION:

Staff recommends approval of this resolution authorizing a three-year service agreement with Dorame General Repair & Lawn, LLC. for Group 3, as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement
Presentation