



AGENDA MEMORANDUM

Action Item for the City Council Meeting May 11, 2021

DATE: May 11, 2021

TO: Peter Zanoni, City Manager

FROM: Peter Collins, Chief Information Officer of Information Technology
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Audio and Video Upgrades to City Council Chambers

CAPTION:

Motion authorizing a three-year service agreement with The Personal Computer Store, Inc., dba Avinext of College Station, Texas, in an amount of \$330,755.99 for audio and video upgrades to the City Council Chambers to include electronics, programming, installation and support to be part of a longer City Council Chamber renovation project, effective upon issuance of a notice to proceed, with FY 2021 funding available in the PEG (Public, Education, and Government) Cable Fund.

SUMMARY:

This motion authorizes a purchase of audio and video electronics, programming, installation, and support from The Personal Computer Store, Inc., dba Avinext, to upgrade the City Council Chambers' audio and video equipment. This project is part of the complete renovation of the City Council Chambers to include new carpeting, lighting, painting, new chairs, that will begin in late summer 2021.

BACKGROUND AND FINDINGS:

The current audio and video system in the City Council Chambers is at its end-of-life which causes degradation of audio and video during meetings in the City Council Chambers, social media streams, and live broadcasts.

This project will replace audio and video equipment which includes monitors, speakers, microphones, requests to speak, and controlling media equipment. Also, this project includes

services to install, program, tune and test the new equipment for the City Council Chambers which will also integrate to the audio and video system in the conference room on the sixth floor of City Hall.

This project is part of the complete renovation of the City Council Chambers to include new carpeting, lighting, painting, new chairs, that will begin in late summer 2021.

PROCUREMENT DETAIL:

The IT Department contacted Contracts and Procurement to issue a contract through the Texas Department of Information Resources (DIR) Purchasing Cooperative. Contracts awarded through the DIR Purchasing Cooperative have been competitively procured, in compliance with Texas local and state procurement requirements.

ALTERNATIVES:

If this item is not passed, then the current audio and video system in the City Council Chambers stays the same, and the audio and video system will have to be repaired as needed as equipment continues to fail.

FISCAL IMPACT:

The fiscal impact for Communications in FY 2021 is an amount not to exceed \$330,755.99 for the purchase of audio and video hardware and services from The Personal Computer Store, Inc., dba Avinext. The funding for this project will come from the PEG (Public, Education, and Government) Cable Fund.

FUNDING DETAIL:

Fund:	1031 PEG Cable
Organization/Activity:	14676 Cable PEG Access
Mission Element:	172 Communicate Information to Public & Workforce
Project # (CIP Only):	n/a
Account:	550050 Computer Equipment

RECOMMENDATION:

Staff recommends approval of this motion authorizing the purchase of audio and video hardware and services from The Personal Computer Store, Inc., dba Avinext, to upgrade the City Council Chambers' audio and video equipment.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet