



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 21, 2021

DATE: September 21, 2021

TO: Peter Zaroni, City Manager

FROM: Rolando Mata, Interim Director of Public Works
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Sandy Loam Soil for the Public Works Storm Water Operations

CAPTION:

Motion authorizing a three-year supply agreement with two additional one-year period options with G.P. Transport, Inc., of Gregory, Texas, for Sandy Loam Soil for the Public Works Storm Water Operations for an estimated amount of \$165,000.00 for the first three years and an estimated amount of \$58,000.00 for each one-year option, for a total estimated five-year amount not to exceed \$281,000.00, with funding requested in the FY 2022 proposed budget in an amount not to exceed \$55,000.00 available through the Storm Water Fund.

SUMMARY:

This motion authorizes a three-year supply agreement with two additional one-year options with G.P. Transport, Inc., of Gregory, Texas, for an estimated combined total of \$446,000.00. This supply agreement will provide sandy loam material to the Public Works Department for their in-house curb and gutter replacement projects. The replacement of curb and gutters are a part of the overall storm water infrastructure, therefore funded from the Storm Water fund.

BACKGROUND AND FINDINGS:

Public Works utilizes sandy loam as part of the process of replacing curb and gutter. During the process of excavating concrete drainage infrastructure soil is also removed as needed. The sandy loam is used as replacement for soil removed during construction to level off areas in the city right of way to eliminate any low line areas or trip and fall hazards. After the new curb and gutter has been installed, sandy loam is utilized to backfill behind the curb. This contract also will supply sandy loam materials for sidewalk and ADA repairs and improvements.

PROCUREMENT DETAIL:

Contracts and Procurement conducted a competitive Request for Bid process in July 2021 to

obtain bids for a new long-term contract. The City received one bid and is recommending award to the lowest responsive, responsible bidder, G.P. Transport, Inc. of Gregory, Texas.

The new proposed agreement will replace an informal, one year supply agreement from 2018 with Wright Materials, Inc. The previous agreement with Wright Materials, Inc. was for a combined total of \$7,812 which will end in November 2021. The initial agreement began in November 2018 and was for a combined total of \$2,604 for 168 tons (\$15.50/ton) of sandy loam soil. The 2018 agreement consisted of two amendments extending the date of the agreement for needed material (amendment number one contract extended to November 2020; amendment number two contract extended to November 2021).

	Unit	1 Year QTY	Unit Price
2018	Tons	168	\$15.50
2021	Tons	2,000	\$27.50

ALTERNATIVES:

The alternative is to continue with an informal contract, however, due to current price fluctuations, an informal contract could increase the price per ton.

FISCAL IMPACT:

The fiscal impact in FY 2022 is an amount of \$55,000.00 for this supply agreement, with the remaining cost of \$110,000.00 budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	4300	Storm Water Fund
Organization/Activity:	32003	Storm Water Operations Concrete Maintenance
Mission Element:	051	Maintain pavement and associated improvements
Project # (CIP Only):	N/A	
Account:	520130	Maintenance and repairs
Amount:	\$55,000.00	

RECOMMENDATION:

Staff recommends the approval of this agreement with G.P. Transport, Inc., of Gregory, Texas, for Sandy Loam Soil for the Public Works Storm Water Operations, as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Supply Agreement