



AGENDA MEMORANDUM

Action Item for the City Council Meeting October 19, 2021

DATE: October 19, 2021

TO: Peter Zaroni, City Manager

FROM: Roland Mata, Interim Director of Public Works
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**Mowing and Ground Maintenance for Street Rights-of-Way, Circles and Medians
for Group SW2**

CAPTION:

Motion authorizing a three-year service agreement with two additional one-year options in an amount not to exceed \$137,640.00 for the initial three-year term and a potential amount not to exceed \$232,120.00 if both option years are exercised, for mowing and grounds maintenance for Storm Water Group 2 (Rights of way, triangles, circles, interchange, and medians in 24 areas), with Maldonado Nursery & Landscaping Inc. of San Antonio, Texas with an office in Corpus Christi, Texas for the Public Works Department, with FY 2022 funding in an amount not to exceed \$45,880.00 available through the Storm Water Fund.

SUMMARY:

This motion authorizes a contract with Maldonado Landscape for mowing and grounds maintenance services for Storm Water Group 2 for the amount of \$137,640.00. These services are necessary to maintain presentable grounds.

BACKGROUND AND FINDINGS:

The mowing and grounds maintenance of street- right-of-way assist in ensuring that the grounds at each site are safe, secure and presentable at all times. Storm Water Group 2 consists of rights-of-way, triangles, circles, interchange, and medians. Group 2 consists of the following area:

Item	Maintenance Area	Location	Acres
1	Calle Las Colonias ROW	Saratoga – Dead End West Side	0.43
2	Calle Cuernavaca ROW	Saratoga – Dead End East/West Side	0.59
3	Greenwood ROW 1	Holly – Saratoga Both Sides	0.73
4	Greenwood ROW 2	Holly to Silverberry Dr., both sides	1.54
5	Greenwood ROW 3	W/Side of Greenwood from Gollihar to WestPoint	0.27
6	WestPoint ROW	Columbia – Greenwood East South Side	0.16
7	Cliff Maus ROW	Old Brownsville Rd. – Rockford end of sidewalk w/side	0.12
8	Ayers Strip	South side of Ayers, Horne Rd. to Fannin	0.84
9	Vanderbilt Entrance and Circle	Ayers St. & Roosevelt Dr. and circle at Ellis and W. Vanderbilt	0.14
10	Circles 1-4	Clark & West Clark, 110 Vanderbilt, Normandy & Clark, Adams (4)	0.32
11	Horne ROW	Ramsey to Ayers on East side of Horne Rd.	0.11
12	Ramsey Medians	Brawner Pkwy. To Horne Rd. – 4 Medians	0.50
13	Ayers ROW	Corner of Ayers and Gollihar – Intersection, corner to Juvenile Driveway	0.15
14	Florence ROW	Florence – Viola Ave. to Gollihar Rd. – East Side Only	0.53
15	Vestal Guardrail	Vestal – Yale St. to Sherman St. – East Side Only	0.14
16	Viola ROW	Viola – Florence St. to Ayers	0.66
17	Watson ROW	Watson – 214 Watson St. to Naples	0.42
18	Port Triangle	Port @ Tarlton @ Crosstown	0.24
19	Baldwin Strip and Triangle	Along N/Side of Baldwin across Del Mar College and Triangle at 18 th	0.30
20	Brownlee Triangle	South corner of Staples and Brownlee	0.07
21	Reid Triangle	Corner of Reid & 2700 Alameda	0.14
22	King St. Easement	King Street to Fence	0.10
23	Mid Town Interchange	Agnes/Laredo from Carrizo to Lower Broadway	6.73
24	Sacky Dr. ROW	Sacky, S. Side, Wharton to Bowie St.	0.22
		TOTAL	15.45

PROCUREMENT DETAIL:

Contracts and Procurement conducted a competitive Request for Bid process to obtain bids for a long-term mowing and grounds maintenance contract. The City received two bids and is recommending awarding this contract to the lowest responsive, responsible

bidder, Maldonado Nursery & Landscaping Inc. The other competing bid from Tony's Lawn Service was \$23,640 higher than the lowest bidder.

The previous contract was a 32-month contract with Dorame General Repair & Lawn, LLC. provided services for a combined contract total of \$95,500.00 for 13.36 acres and is currently on a month to month. The proposed contract will provide the service for \$144.12/acre which equates to a 12% increase.

ALTERNATIVES:

An alternative would be to hire City staff and purchase additional equipment to do the work inhouse. The estimated cost for the Public Works Department to execute the same or similar work with in-house crews would be an estimated cost of \$249,866.00. The department would need FTE's and equipment. Currently, the department does not have the appropriate staffing level or equipment to maintain the additional acreage.

FISCAL IMPACT:

The FY 2022 fiscal impact to Storm Water Fund for the initial three-year term is an amount not to exceed \$45,880.00, with the remaining cost of \$91,760.00 budgeted in future years through the annual budget process. If both one-year options are exercised, then an additional \$94,480.00 will be budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	4300	Storm Water
Organization/Activity:	32001	SWO Vegetation Management
Mission Element:	043	Drainage infra-surface/pipes
Project # (CIP Only):	N/A	
Account:	530225	Mowing and Grounds Maintenance
Amount:	\$45,880.00	

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year service agreement with two additional one-year options with to Maldonado Nursery & Landscaping, Inc. for mowing and grounds maintenance of Street Rights-of-Way, Circles and Medians for Group SW2 as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement