



AGENDA MEMORANDUM
Corpus Christi Business and Job Development Corporation
Meeting of October 18, 2021

DATE: October 18, 2021

TO: President and Honorable Board Members,
Corpus Christi Business and Job Development Corporation

FROM: Heather Hurlbert, Director of Finance and Procurement
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Safekeeping Agreement for Investment Transactions

CAPTION:

Resolution authorizing a safekeeping agreement with Frost Bank for the safekeeping of securities purchased as investments in an annual contracted amount of \$3,100 per year and not to exceed \$15,500 to run concurrently with the City's depository contract, which ends on December 31, 2025. Funding of \$1,550 each, for a total of \$3,100, is available in the fiscal year 2022 Seawall and Arena Funds.

SUMMARY:

A safekeeping account is necessary for the purchase, collection of income and collection of principle for securities. Security investment transactions will be settled on a delivery-versus-payment (DVP) basis, wherein a secure delivery and payment occur simultaneously.

BACKGROUND AND FINDINGS:

The Investment Policy and Investment Strategy of the Corpus Christi Business and Job Development Corporation requires that "...the Investment Officers will settle investments into the Corporation's safekeeping account and provide documentation of the safekeeping to the Board. All security transactions shall be settled on a DVP basis by the safekeeping institution (2256.005)."

ALTERNATIVES:

The Corporation will not be able to purchase securities unless the Corporation has a safekeeping account in place.

FISCAL IMPACT:

The funding for this project will come from the Seawall Improvement Fund 1120 and the Arena Facility Fund 1130.

Funding Detail:

Fund:	1120	Seawall Improvement Fund
Organization/Activity:	13824	Seawall Administration
Mission Element:	707	Economic Development
Project # (CIP Only):		
Account:	530000	Professional Services
Amount:	\$1,550.00	

Fund:	1130	Arena Facility Fund
Organization/Activity:	13821	Arena Administration
Mission Element:	707	Economic Development
Project # (CIP Only):		
Account:	530000	Professional Services
Amount:	\$1,550.00	

RECOMMENDATION:

The Investment Committee recommends opening a safekeeping account with Frost Bank to handle the processing of the Corporation's security investment transactions.

LIST OF SUPPORTING DOCUMENTS:

Corpus Christi Business and Job Development Corporation's Investment Policy and Investment Strategy 2021-2022
Frost Bank Contracts