



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes

Airport Board

Wednesday, September 28, 2022

3:30 PM

International Airport Board Room
1000 International Blvd. C.C., TX. 78406

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A. Call To Order

First Vice-chairman Feferman called the meeting to order at 3:33 p.m.

B. Roll Call

Roll was called and a quorum was present.

C. Public Comment

No public comment was heard.

D. Approval of Minutes and Action on Absences

1. Approval of the Absences for the August 31st, 2022 Airport Board Meeting

Attachments: [2022 AIRPORT BOARD ATTENDANCE](#)

First Vice-chairman Feferman called for a motion to excuse the absences of the August 31st Airport Board meeting. Board members absent for the August 31st Airport Board meeting were Board members Collin & Cameron. Second Vice-chairman Hicks moved to excuse Board members Collin & Cameron from the August 31st Airport Board meeting. Board member Barrera seconded and the motion carried.

2. Approval of Minutes for the August 31st, 2022 Airport Board Meeting

Attachments: [BM 08312022 - Not Published](#)

First Vice-chairman Feferman called for approval of the minutes for the August 31st Airport Board meeting. Board member LaRue moved to approve the minutes as written. Second Vice-chairman Hicks seconded and the motion carried.

E. New Business for Discussion and Possible Action**3. Presentation and Discussion of New Southwest Airlines Denver Flights**

Attachments: [09282022 - SWA Flights](#)

Director Smith began his presentation on new Southwest Airlines flights to Denver. He gave an overview of how staff has been working with Southwest Airlines. The trial period for these new flights to Denver will begin from September 6th to November 4th. These flights will open up 10 new destinations that were not previously served from Corpus Christi. They will also opened enhanced itinerary options for 18 other destinations.

The next steps once the trial period ends is to review data, determine whether to continue the flights, consider adding non-stop options in the future, if successful. He highly encouraged local organizations to take the Fly Local Pledge and represent our City's demand for additional flight options at CCIA.

4. Presentation and Discussion on ROUTES World Conference 2022

Director Smith informed the board that he and the Deputy Director would be attending the ROUTES World Conference in Las Vegas from October 16th to 18th. At present, he has 13 meetings set up with all the major carriers, as well as, UPS and Amazon Air. Separate presentations have been created for each meeting. He added that Second Vice-chairman Hicks would be joining staff at this conference along with Brett Oetting with Visit Corpus Christi. Discussion was heard on this item.

5. Discussion on Board Progress on Fly Local Campaign

Director Smith addressed the members regarding the Fly Local Campaign and encouraged them to help CCIA promote the campaign. He offered assistance to any board member interested in promoting the campaign. Discussion was heard on this topic.

F. Staff Reports**6. Industry Updates from Operations and Public Safety**

Attachments: [09282022 - Operations Conference Update](#)
 [09282022 - Public Safety DFW Drill](#)

Deputy Director Miller briefed the board that Albert Bejarano, Operations Manager, and two of his staff recently attended the AAAE Operations & Technology Symposium in San Antonio; and, Public Safety Chief John Hyland along with Ops Manager Bejarano also traveled to Dallas to attend, in person, a large-scale emergency drill.

Ops Manager Bejarano informed the members that the symposium was the most

informative he has attended in some time. He briefed them on electronic vertical take-off aircraft and the plans being created to put airports that would handle these aircrafts. He added that this technology is already in play and will be utilized in the very near future.

The symposium also covered emergency management, along with FAA updates, and Drone Responses, which he felt CCIA needed to begin preparing for with the growing use of drones in the community. Discussion was heard on this topic.

Public Safety Chief Hyland informed the members of the Aircraft Emergency Tabletop Exercise he and Ops Manager Bejarano participated in at DFW Airport. CCIA was invited by American Airlines' Emergency Management Group to attend. While at DFW's Integrated Operations Center, they toured American Airlines EOC and IOC and the Security Badging Office.

7. Terminal Rehab Project Update

Attachments: [09282022 - Terminal Rehab Update](#)

Deputy Director Miller began his update with some background on this project. CCIA is proceeding with the project with Spaw Glass with one minor change. Curb-side security will be eliminated and staff will address those needs in-house through other measures.

In order to fund this project completely, funding commitments for FY22 and FY23 will be appropriated for this project. The project will be ongoing when the funding for FY 23 becomes available. Once awarded, the project will continue moving forward. The award will be approved at City Council in October or November. CCIA is working with Engineering to put together the package for the award. He stated that It is a complex package because there are many funding sources being put into the project. He will continue to update the members on this project as it proceeds.

8. Commercial Self-fueling Start-up

Attachments: [09282022 - Commercial Self Fueling](#)

Deputy Director Miller announced that commercial self-fueling would be made available to pilots within the next 30 days at CCIA by Sterling Aviation. Staff is working with Sterling Aviation to have policies and procedures in place before a BETA test is conducted and then opened to the public. A press release will be done soon to make the community aware of this service. Discussion was heard on this item.

9. Land Appraisal Project Update

Deputy Director Miller informed the members that the Land Appraisal is on pause until new rates are developed inside the terminal through a terminal rates assessment and outside the terminal through a land appraisal process. The land appraisal process has begun. They were at CCIA the beginning of this week and just finished up today. The new rates will be utilized for all the leases on property outside the terminal. Inside the terminal leases will be dependent on the terminal rates assessment which is expected to

be completed by the end of the year.

10. Monthly Air Service Update

Attachments: [09282022 - Air Service Update](#)

Director Smith began his presentation with a slide showing the changes in passenger retention. He reported that CCIA is still down 10% in the number of flights; but, Houston is still down by 17%. He informed them of the changes in flights as compared to selected US airports. He was happy to report that Southwest is the first non-ultra low cost carrier that has seen growth since 2019. American and United are still down up to 20%.

11. General Activity Report

Attachments: [09282022 - GAR REPORT Detail](#)

Director Smith reported on the General Activity Report which showed another good month. Enplanements are close to 2019 numbers. He continued with load factors showing American at 84.8%; United at 87.1% and Southwest dropping at 67.2%. Freight was down this month with no explanation available. Aircraft operations are up for this month.

12. Financial Report

Attachments: [09282022 - Financial Reports](#)

Kimberly Miller, Finance Manager, reported that Parking Operations for the month were at \$216,369 showing a drop of 12% from last month. Overall up 32% from last year. Food and Beverage concession is at \$215.939 for the year which is up 18% from last year. She presented the members the Financial Statement showing the different revenue streams and expenses indicating a net income of \$140,000 this year. Staff reported that more information on revenue from TNCs would be presented once more information was obtained. Discussion was heard on this item.

13. Marketing Report

Attachments: [09282022 - Marketing Report](#)

Vianni Otterson, Marketing Manager, introduced Tyler Finger, the new high school intern for the Airport. She continued by informing the members on marketing plans for SCASDP Grant and Incentive Program. She reported that an RFQ for Marketing for FY 2023 was sent out. She also added that the Airport's website re-launch is projected to be completed by December, 2022. She advised the members on expanding sponsorship opportunities, local event participation, increase social media presence and the Fly Local Initiative. She added that 41 businesses have signed up for the Fly Local Initiative with a total of 6,614 individuals that have pledged. She will be sharing that information with prospective airlines. Radio campaigns will also be promoting the initiative. She continued with information on social media activity on the Airport's sites for one year including -the numbers of engagements, impressions and total audience

growth. She informed the members on some of the events occurring at the Airport, as well as, ad/sponsorship opportunities. Future events are in the process and she will be reaching out to the community and the board to keep them informed in the event they want to participate.

14. Construction Report

Attachments: [09282022 - Construction Report](#)

Deputy Director Miller began his Construction report by informing the members on the Passenger Boarding Bridges project. The project is almost complete with staff solving punch list items. He continued with information regarding the demolition of Hangar 1. The FAA and the Texas Historical Commission are working together to memorialize the hangar before demolition. He anticipates conclusion of the study phase within the next 3 to 6 months with demolition to begin in spring or summer of 2023. The demolition costs have gone up but it will be a worthwhile demolition. He continued with the Terminal Rehabilitation Project with construction anticipated to begin in late 2022.

G. Future Agenda Items

First Vice-chairman Feferman suggested that the members tour the ATCT tower. Staff will look into facilitating tours for the board members within the next few months. The ATCT is restricting the number of visitors due to COVID.

H. Adjournment

As there was no further business, the meeting was adjourned at 4:43 p.m.

This meeting may be held via videoconference call pursuant to Texas Government Code § 551.127. If this meeting is held via videoconference call or other remote method of meeting, then a member of this governmental body presiding over this meeting will be physically present at the location of this meeting unless this meeting is held pursuant to Texas Government Code § 551.125 due to an emergency or other public necessity pursuant to Texas Government Code § 551.045.