



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Final

Airport Board

Wednesday, January 25, 2023

3:30 PM

International Airport Board Room
1000 International Blvd. C.C., TX. 78406

The City of Corpus Christi promotes participation regardless of race, color, national origin, sex, age, religion, disability or political belief. Reasonable accommodation is provided upon request and in accordance with the Americans with Disabilities Act. For assistance or to request a reasonable accommodation, contact (361) 826-3300 at least 48 hours in advance. Upon request, this information can be available in larger print and/or in electronic format.

A. Call To Order

Chairman Riley called the meeting to order at 3:44 p.m.

B. Roll Call

Present: 10 - Paul A. Cameron Jr., Randall Hicks, Hans Schumann, 1st Vice Chair Donald Feferman, Brett Oetting, Chair Jon Reily, Kusumakar Sooda, Rosie Collin, Rick Barrera, and Mike Culbertson

Absent: 2 - Luis F. Buentello, and John LaRue

C. Public Comment

D. Approval of Minutes and Action on Absences

1. [23-0211](#) Approval of the Absences for the November 30th, 2022 Regular Airport Board Meeting

Attachments: [2022 AIRPORT BOARD ATTENDANCE](#)

Chairman Riley called for a motion to approve the absence of Board Member Sooda from the November 30th, 2022 Regular Airport Board Meeting. Second Vice-chairman Hicks moved to approve the motion. First Vice-chairman Feferman seconded. The motion carried.

2. [23-0212](#) Approval of the Minutes for the November 30th, 2022 Regular Airport Board Meeting

Attachments: [BM 11302022 - Not Published](#)

Chairman Riley called for a motion to approve the minutes from the November 30th, 2022 Regular Airport Board Meeting as written. Second Vice-chairman Hicks moved to

approve the minutes as written. Board member Schumann seconded. The motion carried.

E. Unfinished Business

3. [23-0213](#) Presentation, Discussion and Possible Action to approve the 2022 Airport Board Annual Report

Attachments: [01252023 - 2022 Airport Board Annual Report-FINAL](#)

Chairman Riley called for a motion to approve the 2022 Airport Board Annual Report. Copies of the report were provided to the members for their final review. Second Vice-chairman Hicks moved to approve the report as written for submittal to the City Secretary's office. First Vice-chairman Feferman seconded. The motion carried.

F. New Business for Discussion and Possible Action

4. [23-0214](#) Presentation, Discussion and Possible Action to recommend City Council approve a Resolution for a Memorandum of Agreement (MOA) between Federal Aviation Administration (FAA), Corpus Christi International Airport (CCIA), and the Texas State Historic Preservation Officer (SHPO), regarding the demolition of Gault Hangar Project, located at the Corpus Christi International Airport

Attachments: [01252023 - Hangar 1 MOA](#)

Director Smith gave a short background briefing to the members on the hangar. Photos were provided to show how unsafe it is, as well as, some of the pieces that have fallen off the interior of the building. He presented a project timeline starting at March 2021 to present which showed Spring 2023 to start the demolition project. Discussion was heard on this item.

Deputy Director Miller also informed the members on what steps are included in the MOA that would be put into place to document the hangar for historical purposes.

Chairman Riley called for a motion. Second Vice-chairman Hicks moved to approve recommending to City Council to approve the MOA to demolish the hangar. First Vice-chairman Feferman seconded. The motion carried.

G. Staff Reports

5. [23-0215](#) Air Service Task Force Update

Director Smith briefed the members on the purpose and background of the Air Service Task Force. He also advised them that Airport staff would be revamping the group with a new list of participants which he plans on presenting to the board once it is completed.

Discussion was heard on this item.

6. [23-0216](#) TSA Pre-check Event Update

Attachments: [01252023 - TSA Pre-Check Event](#)

Director Smith advised the members that the Airport would be hosting a TSA Pre-check event starting February 13 through 17, 2023 in the Aviation Conference Centre. He informed the members on the process, cost and requirements to apply for TSA Pre-check.

Discussion was heard on this item.

7. [23-0217](#) Procurement Report

Attachments: [01252023 - Procurement Report](#)

Deputy Director Miller informed the members on the Airport's procurement report which included the RFP for Marketing and Advertising; the RFP for the food and beverage concession; the RFP for the gas station; RFQ for the Master Plan; and, an RFP for a hotel.

Discussion was heard on this item.

8. [23-0218](#) Monthly Air Service Report

Attachments: [01252023 - Air Service Update](#)

Director Smith began by asking that these specific reports be removed and replaced by another company. He felt the current information was not accurate enough to present to the members. He will try to get this for next month, but it depends on the new company as to whether they can accomplish this in the necessary timeline.

Discussion was heard on this item.

9. [23-0219](#) General Activity Report

Attachments: [01252023 - GAR - PKT](#)

Director Smith reported on the General Activity Report which indicated an increase in enplanements with an increase in seats. Deplanements were down slightly; but he anticipated they would increase the following month. The load factors were in the 90% area and freight staying steady.

10. [23-0220](#) Financial Report

Attachments: [01252023 - Financial Reports](#)

Kimberly Miller, Finance Manager, began by reporting on Parking Operations for November and December which showed an increase from November and December of 2021. She continued with the Food & Beverage Concession numbers for November and December which indicate increases from 2021 for both months. She concluded with

December's financials. There was discussion on these items.

11. [23-0221](#) Construction Report

Deputy Director Miller reported to the members on all the on-going construction projects on Airport property.

Discussion was heard on this item.

H. **Future Agenda Items**

Director Smith stated that he would be placing the Vision 2026 on the February agenda.

I. **Adjournment**

As there was no further business, Chairman Riley adjourned the meeting at 4:29 p.m.

This meeting may be held via videoconference call pursuant to Texas Government Code § 551.127. If this meeting is held via videoconference call or other remote method of meeting, then a member of this governmental body presiding over this meeting will be physically present at the location of this meeting unless this meeting is held pursuant to Texas Government Code § 551.125 due to an emergency or other public necessity pursuant to Texas Government Code § 551.045.