



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Final

Audit Committee

Tuesday, April 11, 2023

9:00 AM

City Hall, 6th Floor Conference Room

PUBLIC NOTICE

COUNCIL MEMBER:

Gil Hernandez
Jim Klein
Everett Roy
Dan Suckley

A. Audit Committee Chair Gil Hernandez to call meeting to order

Audit Committee Chair Gil Hernandez called the meeting to order at 9:00 A.M.

B. Audit Committee Chair Gil Hernandez to call the roll

Audit Committee Chair Gil Hernandez called the roll and verified the quorum of the Audit Committee.

C. Public Comment

No Public Comment

D. Agenda items:

1. [23-0527](#) Motion to approve February 14, 2023 minutes

A motion to approve the February 14, 2023 minutes was made by Council Member Everett Roy, seconded by Council Member Jim Klein. The motion was passed unanimously.

2. [23-0530](#) Motion to approve AU17-001 Parks and Recreation - Tennis Center Revenue Collection Follow-up Report

A motion to approve the AU17-001 Parks and Recreation – Tennis Center Revenue Collection Follow-up Report was made by Council Member Everett Roy, seconded by Council Member Jim Klein. The motion was passed unanimously.

3. [23-0637](#) Motion to approve the FY2022 Annual Comprehensive Financial Audit Report (ACFR) with Management Letter

A motion to approve the FY2022 Annual Comprehensive Financial Audit Report (ACFR) with Management Letter was made by Council Member Jim Klein, seconded by Council Member Everett Roy. The motion was passed unanimously.

4. [23-0638](#) Motion to approve Revisions to the 2023 Annual Audit Plan

A motion to approve the Revisions to the 2023 Annual Audit plan was made by Council Member Jim Klein, seconded by Council Member Everett Roy. The motion was passed unanimously.

5. [23-0531](#) Motion to approve Recommendations to City Council Revisions to City Code Chapter 12½ City Auditor Ordinance

A motion to approve the Recommendations to City Council Revisions to City Code Chapter 12 ½ City Auditor Ordinance was made by Council Member Dan Suckley, seconded by Jim Klein. The motion was passed unanimously.

E. **Briefings:**

6. [23-0533](#) City Auditor's Update

Mr. Holland briefed the Audit Committee on the current projects taking place: Parks and Recreation - Beach Parking Permits Follow-up and Parks and Recreation – Ball Parks. He mentioned that the Construction Audit Contract Addendum would be modified and that the Audit Peer Review was currently in progress. He introduced the Five Year Follow-up Audit Finding Dashboard to be presented going forward. The dashboard displays audit recommendations and implementation statuses from follow-up projects.

Mr. Holland briefed the Audit Committee about the staffing update of the City Auditor's Office. He mentioned that our office attended the Career & Internship Fair at Texas A&M University – Corpus Christi, interviewed candidates, and selected a college intern for the Audit Intern Position. He updated the Audit Committee regarding the open position for a Senior Auditor that is currently posted on professional websites.

Mr. Holland stated that the audit staff completed training for CPE's, was enrolled for an upcoming E-builder course, and also completed the FY2023 Department Budget Expenditure Estimates. He stated three investigations were completed since the February 14, 2023 Audit Committee meeting.

The next Audit Committee meeting will be on August 8, 2023.

F. **Executive Session:**

The Audit Committee went into Executive Session at 10:30 A.M. The Audit Committee returned from Executive Session at 10:35 A.M.

7. [23-0312](#) **Executive Session pursuant to Texas Government Code § 551.071 and**

Texas Disciplinary Rules of Professional Conduct Rule 1.05 to consult with attorneys concerning legal issues related to the Interim City Auditor and **Texas Government Code § 551.074** (personnel matters) to deliberate the evaluation of the Interim City Auditor succeeded by the current City Auditor.

No action taken.

G. Adjournment

Audit Committee Chair Gil Hernandez adjourned the meeting at 10:35 A.M.