



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
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## Meeting Minutes

### Corpus Christi Business and Job Development Corporation

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Monday, August 21, 2017

4:00 PM

City Council Chambers

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**A. Vice President Gabriel Guerra to call the meeting to order.**

Vice President Gabriel Guerra called the meeting to order at 4:03 p.m.

**B. Call Roll and Excuse Absences**

Vice President Guerra verified that a quorum of the Board was present to conduct the meeting.

(Note: Mr. Braselton arrived at 4:05 p.m.)

**Present:** 5 - Vice-President Gabriel Guerra, Board Member Bart Braselton, Secretary Randy Maldonado, Board Member Lee Trujillo and Board Member Scott Harris

**C. MINUTES**

**1. Approval of Minutes of the July 24, 2017 Meeting.**

Vice President Guerra referred to approval of the minutes. Mr. Trujillo made a motion to approve the minutes, seconded by Mr. Maldonado and passed (Braselton - absent).

**D. FINANCIAL REPORT**

**2. Type A Financial Reports as of June 30, 2017.**

Vice President Guerra referred to Item 2. Assistant Director of Financial Services Alma Casas presented the sales tax report; cash flow statements; the commitment reports; the pro forma for the economic development fund; a breakdown of expenditures; and the since inception quarterly report.

A board members asked questions regarding the emergency repairs at the arena.

**E. CLOSED SESSION ITEMS: (NONE)**

**F. AGENDA ITEMS: (ITEM 3)**

**3. Election of Officers**

Vice President Guerra referred to Item 3, election of officers. Vice President

Guerra made a motion to nominate Bart Braselton as President, seconded by Mr. Trujillo and passed unanimously. President Braselton made a motion to nominate Randy Maldonado as Vice President, seconded by Mr. Guerra and passed unanimously. Mr. Guerra made a motion to nominate Lee Trujillo as Secretary, seconded by President Braselton and passed unanimously.

**G. PRESENTATION ITEMS: (ITEMS 4-5)**

**5. Presentation - Update on the McGee Beach Pier design**

President Braselton deviated from the agenda and referred to Item 5. Director of Engineering Services Jeff Edmonds stated that the purpose of this item is to provide an update on the McGee Beach Pier design. Philip Skrobarczyk and Roger Mellado with Fulton Construction provided an brief overview of the scope of work including: the shaded structure over the Plaza; lighting; and the blocking to prevent sand blowing to Marina side of structure.

The following topics were discussed: the masonry material used for blocking; the concrete masonry unit (CMU) finished to match the concrete of the seawall; elevation of the area; landscaping; mitigation of sand; handrails; and the shower and restrooms.

**4. Engineering Services Update - August 2017**

President Braselton referred to Item 4. Director of Engineering Services Jeff Edmonds presented the Engineering Services monthly project update.

Board members and staff discussed the following topics: the Bayshore Park parking lot; the Museum Science and History Flood Wall; extension of the lease space for the property located at the Museum Flood Wall; the Barge Dock project; Salt Flats Levee Project; McGee Beach dredging; Marina Breakwater safety improvements; enhancement to the promenade; and a future workshop to provide a detailed report on each of the engineering projects.

**H. EXECUTIVE DIRECTOR COMMENTS:**

President Braselton referred to Executive Director Comments. Executive Director Constance Sanchez welcomed new member Scott Harris; congratulated the newly appointed officers; and informed the Board that City Council would be considering the composition of the Type B Board at the August 22, 2017 City Council meeting.

There was a discussion on the following: whether Type A Board members would be interested in serving on both the Type A and Type B Board; the City Council policy prohibiting members from serving on more than one board; the City Council considering the appointment of two council members to the Type B Board; and when meetings would be held.

**I. PUBLIC COMMENT**

None.

**J. IDENTIFY FUTURE AGENDA ITEMS**

President Braselton referred to Identifying Future Agenda Items. The following item was identified: a workshop on the engineering services projects to be scheduled prior to the September meeting at 2:00 p.m.

**K. ADJOURNMENT**

The meeting was adjourned at 4:44 p.m.

*\* Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant laws, and the Board of Directors may deliberate and vote upon any such subject and resolutions related thereto. Any descriptions of property or amounts stated in this agenda are descriptive and not restrictive, and property and amounts may be changed in the motions, actions or documents. In addition to other items listed in this agenda, policies and procedures of this corporation, legal analysis of any items, policies or procedures, and any items that are currently receiving funding from this corporation may be discussed and deliberated and these matters are added as subjects of discussion to this meeting. This agenda has been reviewed and approved by the attorney for the governing body, and the presence of any subject or description in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for this corporation indicating that said subject or description thereof may be legally discussed in a closed meeting.*