



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes

### Corpus Christi Business and Job Development Corporation

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Monday, May 21, 2018

4:30 PM

City Council Chambers

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**A. President Bart Braselton to call the meeting to order.**

President Bart Braselton called the meeting to order at 4:35 p.m.

President Bart Braselton recessed the meeting at 4:35 p.m.

**MEETING RECONVENED**

President Bart Braselton reconvened the meeting at 4:51 p.m.

**B. Call Roll and Excuse Absences**

Assistant Secretary Rebecca L. Huerta called the roll and verified that a quorum of the Board was present to conduct the meeting.

Board Member Guerra made a motion to excuse the absences of Board Members Maldonado Trujillo from the previous meeting, seconded by Board Member Harris, and passed unanimously.

**Present:** 5 - Board Member Gabriel Guerra, President Bart Braselton, Vice-President Randy Maldonado, Secretary Lee Trujillo and Board Member Scott Harris

**C. MINUTES**

**1. Approval of Minutes of the April 16, 2018 Regular Meeting**

President Braselton referred to approval of the minutes. Board Member Maldonado made a motion to approve the minutes, seconded by Board Member Harris and passed unanimously.

**D. FINANCIAL REPORT**

**2. Financial Reports as of March 31, 2018**

President Braselton referred to the Financial Report. Assistant Director of Financial Services, Alma Casas, presented the Financial Report as of March 31, 2018. The Board and Ms. Casas discussed the following: small business projects that were de-obligated being reflected; new commitments that will be reflected in next month's report.

**E. CLOSED SESSION ITEMS: (NONE)**

**F. AGENDA ITEMS: (3-6)**

- 3. Arena Marketing/Co-Promotion Fund Request - Rodeo Corpus Christi**  
Motion authorizing the expenditure of \$110,000 from American Bank Center Arena Marketing Co-Promotion Fund for the continued expansion and growth opportunities of Rodeo Corpus Christi for fiscal years 2019 and 2020.
- President Braselton referred to Item 3. Matt Blasey, American Bank Center, presented the Arena Marketing/Co-Promotion Fund Request - Rodeo Corpus Christi. The Board and Mr. Blasey discussed the following: comparative revenue from the last two years in relation to sales tax generated.
- Board Member Harris made a motion to pass the motion, seconded by Board Member Trujillo, passed unanimously (Board Member Guerra- absent).
- 4. De-Obligate funds from M&G Resins USA LLC**  
Motion to de-obligate the \$3,000,000 for the expired agreement between the Corporation and M&G Resins USA LLC and return the funds to the unreserved fund balance of the Business and Job Development Fund 1140
- President Braselton referred to Item 4. Mike Culbertson, Corpus Christi Regional Economic Development Corporation, stated that the purpose of the item was to de-obligate funds from M&G Resins USA LLC.
- Board Member Harris made a motion to pass the motion, seconded by Board Member Trujillo, passed unanimously (Board Member Guerra- absent).
- 5. Type A Board Discussion with Possible Action Regarding Rules of Procedure and Amendment of Meeting Time**  
Motion to amend Rules of Procedure to reflect a change previously enacted to move meeting time from 3:00 PM to 4:30 PM.
- President Braselton referred to Item 5. Assistant City Attorney, Aimee Alcorn-Reed presented the Type A Board rules of procedure and a change of meeting time. Ms. Alcorn-Reed and the Board discussed the requirements for the time of the meeting.
- Board Member Trujillo made a motion to approve the motion, seconded by Board Member Harris, passed unanimously (Board Member Guerra - absent).
- 6. Seawall Capital Improvement Program (CIP) Budget**  
Motion approving the Fiscal Year 2018 - 2019 Seawall Capital Improvement Program (CIP) budget and recommending that City Council approve said CIP budget.

President Braselton referred to Item 6. Jeff Edmonds, Director of Engineering

Services presented the Seawall Capital Improvement Program (CIP) Budget.

The Board went into Executive session at 5:21 p.m. The Board returned from Executive session at 5:45 p.m.

Board Member Harris made a motion to pass the motion, seconded by Board Member Maldonado, passed unanimously (Board Member Guerra- absent).

**G. PRESENTATION ITEMS: (7-9)**

**7. Engineering Services Monthly Update - May 2018**

President Braselton referred to Item 7. Jeff Edmonds, Director of Engineering Services, presented the Engineering Services Monthly Update. There were no questions from the Board.

**8. Mirador Maintenance Quarterly Update - 1st QTR 2018**

President Braselton referred to Item 8. Jay Ellington, Director of Parks and Recreation, presented the Mirador Maintenance Quarterly Update. There were no questions from the Board.

**9. FY19 Proposed Type A Budget Presentation**

President Braselton referred to Item 9. Eddie Houlihan, Director of Management and Budget, presented the FY 19 Proposed Type A Budget Presentation. The Board and Mr. Houlihan discussed the following: the American Bank Center loading dock expansion and previous problems/repairs; renovation impact on revenue generated and changes that are being proposed; addition of audio/video components to the concourse area; a secured entrance for the loading dock; and insurance for the ballpark stadium included in the budget.

**H. EXECUTIVE DIRECTOR COMMENTS:**

President Braselton referred to Executive Director comments. Executive Director, Constance Sanchez, had no comments.

**I. PUBLIC COMMENT**

President Braselton referred to Public Comment. There were no comments from the public.

**J. IDENTIFY FUTURE AGENDA ITEMS**

President Braselton referred to Identify Future Agenda Items. Executive Director Constance Sanchez introduced the following future agenda items: scope of work being proposed by the American Bank Center for the loading dock/wall; FY 19 budget approval; resolution to repair the Watergarden; Watergarden pump station contract; Communications plan proposal.

**K. ADJOURNMENT**

The meeting was adjourned at 6:10 p.m.