



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes

### Corpus Christi Business and Job Development Corporation

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Monday, August 20, 2018

4:30 PM

City Council Chambers

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**A. City Secretary Rebecca Huerta to call the meeting to order.**

City Secretary Rebecca L. Huerta called the meeting to order at 4:30 p.m.

**1. Election of Officers**

City Secretary Rebecca L. Huerta referred to Item 1.

Board Member Trujillo nominated Scott Harris for President, seconded by Board Member Maldonado and passed unanimously (Board Member Tamez - abstained).

President Harris nominated Randy Maldonado for Vice President, seconded by Board Member Trujillo and passed unanimously.

President Harris nominated Lee Trujillo for Secretary, seconded by Board Member Guerra and passed unanimously.

**B. Call Roll and Excuse Absences**

City Secretary Rebecca L. Huerta called the roll and verified that a quorum of the Board was present to conduct the meeting.

\*Board Member Guerra left at 5:26 p.m.

**Present:** 5 - President Scott Harris, Board Member Gabriel Guerra, Vice-President Randy Maldonado, Director Robert Tamez and Board Member Lee Trujillo

**C. MINUTES**

**2. Approval of Minutes of the July 16, 2018 Regular Meeting**

President Harris referred to the approval of the minutes. Board Member Harris made a motion to approve the minutes, seconded by Board Member Trujillo and passed unanimously.

**D. FINANCIAL REPORT**

**3. Type A Financial Reports as of June 30, 2018**

President Harris referred to Item 2. Alma Casas, Assistant Director of Financial Services, presented the financial report as of June 30, 2018. The Board and Ms. Casas discussed the investment policy for the revenue that the board receives

which currently falls under the city investment policy and will be presented in October.

**E. CLOSED SESSION ITEMS: None**

**F. AGENDA ITEMS:**

4. Motion recommending City Council authorize the execution of a professional services contract with Urban Engineering of Corpus Christi, Texas in the amount \$162,527 for Kinney & Power Street Pump Station Improvements project.

President Harris referred to Item 4. Jeff Edmonds, Director of Engineering Services, presented the item. The Board and Mr. Edmonds discussed the following: the flood elevation downtown and the current maps; the number of pump stations and enhancing the efficiency without an additional pump station; study to determine the best way to enhance the flood protection.

Board Member Guerra made a motion to pass the motion, seconded by Board Member Tamez and passed unanimously.

5. Motion recommending City Council authorize the execution of a professional services contract with Lockwood, Andrews & Newman, Inc. of Corpus Christi, Texas in the amount of \$186,100 for the McGee Beach Nourishment - Boat Basin Dredging project.

Vice-President Maldonado referred to Item 5. Jeff Edmonds, Director of Engineering Services, presented the item. The Board and Mr. Edmonds discussed the following: impact to Magee beach; relationship to projects completed in the past.

Board Member Trujillo made a motion to pass the motion, seconded by Board Member Tamez and passed unanimously (Board Member Harris - abstained).

**G. PRESENTATION ITEMS:**

6. Engineering Services Monthly Update - August 2018

President Harris referred to Item 6. Jeff Edmonds, Director of Engineering Services, presented the item. There were no questions from the Board.

7. Mirador Maintenance Update

President Harris referred to Item 7. Jay Ellington, Director of Park and Recreation, presented the item. The board and Mr. Ellington discussed the following: currently trouble shooting the problems with the miradors; Park and Recreation or Facilities Maintenance have attended to mirador maintenance needs; timeframe for the repairs.

8. Seawall Steward Proposal

President Harris referred to Item 8. Alyssa Barrera, Director of the Downtown Management District (DMD), presented the item. The Board and Ms. Barrera discussed the following: possibility of using Capital Improvement Funds to fund the prospect; current maintenance levels and cost; the time and resources required for proper maintenance and repairs of Miradors; possibility of one-time cleaning and then ongoing maintenance; responsibilities of the City following this type of agreement; liabilities associated with this type of grant; reporting back to the board on the status of the project; do as a pilot program in the first years to see how it can work; already established program with their current company who cleans downtown; determining the source of trash and litter and how to prevent.

**H. EXECUTIVE DIRECTOR COMMENTS:**

President Harris referred to the Executive Director comments. Constance Sanchez, Executive Director, presented the following: congratulate the new officers and then new board member Mr. Tamez; two new members will be serving on the board as of October 1st following an amendment to the composition by the Council; sales tax workshop available to the board if they would like to attend; updated certificate amendment for the board.

**I. PUBLIC COMMENT**

President Harris referred to public comment. There were no comments from the public.

**J. IDENTIFY FUTURE AGENDA ITEMS**

President Harris referred to the future agenda items. Constance Sanchez, Executive Director, presented the following items for the future agenda: deobligate the funds for the courthouse; baseball stadium update; seawall CIP information requested; action item for the seawall steward program with the Downtown Management District; renewal of the agreement with the Economic Development Corporation; communication plan in the October meeting; Board Member Tamez's request to attend the sales tax training.

**K. ADJOURNMENT**

The meeting was adjourned at 5:30 p.m.