



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes

Corpus Christi Business and Job Development Corporation - Type A

Monday, October 19, 2020

2:00 PM

City Council Chambers

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (at 361-826-3105) at least 48 hours in advance so that appropriate arrangements can be made.

The mission of the Business & Job Development (Type A) and B Corporations is to promote and enhance the City of Corpus Christi's economic base by supporting projects and programs that create primary jobs, improve small business and affordable housing opportunities, and improve infrastructure in our City.

A. President Scott Harris to call the meeting to order.

President Scott Harris called the meeting to order at 2:01 p.m.

B. Call Roll and Excuse Absences:

City Secretary Rebecca Huerta called the roll and verified that a quorum of the Board was present to conduct the meeting.

NOTE: Board Members Leah Olivarri (arrived at 2:07 p.m.), Diana Summers and Lee Trujillo participated by video conference.

Present: 7 - President Scott Harris, Board Member Leah Pagan Olivarri, Secretary Diana Summers, Vice-President Robert Tamez, Board Member Lee Trujillo, Board Member John Valls and Board Member Alan Wilson

C. PUBLIC COMMENT

President Harris referred to Public Comment. There were no comments from the public.

D. MINUTES:

1. [20-1280](#) Approval of the Minutes of the Type A Board, September 21, 2020

President Harris referred to item 1. Mr. Tamez made a motion to approve the minutes as presented, seconded by Mr. Valls, and passed unanimously.

E. FINANCIAL REPORT

2. [20-1236](#) Type A Financial Reports as of August 31, 2020

President Harris referred to Item 2. Director of Finance Heather Hurlbert presented the financial reports as of August 31, 2020.

F. **CLOSED SESSION ITEMS:**

G. **AGENDA ITEMS:**

3. [20-1271](#) Election of officers for the term beginning October 1, 2020 and ending September 30, 2021.

President Harris referred to item 3. Mr. Harris asked for nominations for President. Mr. Valls made a motion to retain the current slate of officers (President Scott Harris, Vice-President Robert Tamez and Secretary Diana Summers), seconded by Mr. Trujillo and passed unanimously.

H. **PRESENTATION ITEMS:**

4. [20-1253](#) Affordable Housing - Homebuyer Assistance Program Update

President Harris referred to Item 4. Director of Housing and Community Development Rudy Bentancourt presented the Homebuyer Assistance Program Quarterly update for July to September 2020.

Mr. Bentancourt presented the following topics: department will request \$3,978.64 for reimbursement of staff time in administering the Type A affordable housing program, which totaled 204.5 hours; the following was received during the quarter: 122 intakes of which 6 applied for the program, 5 received commitments and 2 were funded for a total of \$70,000.00; \$4,333.02 was received in homebuyer payoffs which goes back to the program, and a remaining balance of \$33,149.22 is available for the program.

5. [20-1278](#) Engineering Services Quarterly Update and Presentation

President Harris referred to Item 5. Assistant Director of Engineering Project Management Ratna Pottumuthu presented the Engineering Services Quarterly Project update.

Ms. Pottumuthu presented the following topics: Art Center and Art Museum repairs and improvements will be put out for RFQ for the design contract once the scope is finalized; Seawall Capital Repairs bids were advertised in March, bids were rejected due to the contractor's performance. Bids will be advertised again in November 2020; Restoration of Sea District Water feature the project includes Water Gardens and Shoreline Fountains, the two projects were one project, however will be separated into two projects. Water Gardens scope is being reviewed for alternate use solutions for cost savings. A small design contract has been authorized for Shoreline Fountains to prepare bid documents. The project will be advertised for bids in November 2020. Staff is re-evaluating the set up for the Water Gardens and may utilize the underground vault for the pumps and the electrical outside of the vault; McGee

Beach Breakwater and Marina Dredging project is under review with the Port of Corpus Christi and once finalized it will be advertised for bids; Salt Flats Levee Improvement project is currently paused, the access to the southern end of the levee is restricted due to the Harbor Bridge construction, once authorization is allowed to enter the Texas Department of Transportation (TXDOT) area, the survey will be completed and continue with the project; United States Army Corps of Engineers (USACE) & Science Museum Bulkheads repairs, the design contract was approved by the Type A Board on August 17, 2020. There are underlying issues with the real estate, staff will work on clearing the issues and then present the project to Council for consideration; Comprehensive Feasibility Study for Seawall, HRD is preparing six feasibility studies for the Marina improvement projects. Draft reports are due at the end of the month and will be presented to the Type A Board for consideration to add to the Capital Improvement Program (CIP).

Board Members, City Manager Peter Zanoni and Ms. Pottumuthu discussed the following topics: the six projects for the CIP; whether Federal Emergency Management Agency (FEMA) and General Land Office (GLO) money could be used for the Marina and how revenues from the Marina are being used and could be used.

I. EXECUTIVE DIRECTOR COMMENTS:

President Harris referred to the Executive Director comments. City Manager Peter Zanoni stated there were no comments.

J. IDENTIFY FUTURE AGENDA ITEMS

President Harris referred to the Future Agenda Items. City Manager Peter Zanoni stated there were no comments.

Board Members requested the following future agenda items: current and future projects; Seawall CIP update report in January; whether the board could potentially fund Texas A&M residency programs for doctors; a quarterly update for the Fish Pond and Brownsville, dba come dream come build projects and potential upgrades for the American Bank Center audio and visual system.

K. ADJOURNMENT

There being no further business, President Harris adjourned the meeting at 2:38 p.m.

** Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant laws, and the Board of Directors may deliberate and vote upon any such subject and resolutions related thereto. Any descriptions of property or amounts stated in this agenda are descriptive and not restrictive, and property and amounts may be changed in the motions, actions or documents. In addition to other items listed in this agenda, policies and procedures of this corporation, legal analysis of any items, policies or procedures, and any items that are currently receiving funding from this corporation may be discussed and deliberated and these matters are added as subjects of discussion to this meeting. This agenda has been reviewed and approved by the attorney for the governing body, and the presence of any subject or description in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for this corporation indicating that said subject or description thereof may be legally discussed in a closed meeting.*

This meeting may be held via videoconference call pursuant to Texas Government Code § 551.127. If this meeting is held via videoconference call or other remote method of meeting, then a member of this governmental body presiding over this meeting will be physically present at the location of this meeting unless this meeting is held pursuant to Texas Government Code § 551.125 due to an emergency or other public necessity pursuant to Texas Government Code § 551.045.