



City of Corpus Christi

1201 Leopard Street
Corpus Christi, Texas
forward.cctexas.com

Meeting Agenda - Final

Parks and Recreation Advisory Committee

Wednesday, February 8, 2023

5:30 PM

City Hall, 6th Floor Conference Room

The City of Corpus Christi promotes participation regardless of race, color, national origin, sex, age, religion, disability or political belief. Reasonable accommodation is provided upon request and in accordance with the Americans with Disabilities Act. For assistance or to request a reasonable accommodation, contact (361) 826-3300 at least 48 hours in advance. Upon request, this information can be available in larger print and/or in electronic format.

A. Call To Order/Roll Call

B. Public Comment

Members of the audience will be provided an opportunity to speak at the Committee meeting. When addressing the committee, please give your name and address, and state your point as briefly as possible. The Open Meetings Act prohibits the board members from responding to or discussing your comments at length. The law only authorizes them to do the following:

- 1) Make a statement of factual information;*
- 2) Recite an existing policy in response to the inquiry; or*
- 3) Advise the citizen that this subject will be placed on an agenda at a later date.*

C. Approval of Absences: Chris Ardueser & Duke Canchola

D. Approval of Minutes

1. [23-0230](#) Regular Meeting Minutes of January 11, 2023

Attachments: [MeetingMinutes11-Jan-2023](#)

E. Director's Report

2. [23-0232](#) Parks & Recreation Department Updates

Attachments: [Directors Report - 02.03.23 - UPDATES](#)

[Sherrill Park Presentation - 2.3.23](#)

F. New Business for Discussion and Possible Action

3. [23-0229](#) Possible Amendments to the Parks and Recreation Advisory Committee Bylaws

Attachments: [PRAC Bylaws 10.26.2021](#)

4. **Appointment of a PRAC Liaison for the Marina Advisory Committee**

G. Committee Reports

- Bayfront ADP: Alissa Mejia
- Strategic Action Plan Subcommittee: Alissa Mejia
- Island Strategic Action Committee (ISAC): Twila Stevens
- Watershore and Beach Advisory Committee (WBAC): Howard Schauer
- Rally 4 Neighborhood Parks (R4NP): Linda Lindsey
- Pedestrian & Bicycle Connectivity (PBC): Mejia/TwilaT/homas

H. Future Agenda Items for March 8, 2023

I. Adjournment

This meeting may be held via videoconference call pursuant to Texas Government Code § 551.127. If this meeting is held via videoconference call or other remote method of meeting, then a member of this governmental body presiding over this meeting will be physically present at the location of this meeting unless this meeting is held pursuant to Texas Government Code § 551.125 due to an emergency or other public necessity pursuant to Texas Government Code § 551.045.



Meeting Minutes

Parks and Recreation Advisory Committee

Wednesday, January 11, 2023

5:30 PM

City Hall - Basement Training Room

A. Call To Order/Roll Call

Chair Mejia called the meeting to order and a quorum was established with Duke Canchola and Chris Ardueser absent.

B. Public Comment

Bob & Elsa Cushing at 14017 North Cabana Street
Patricia Markoff at 13950 Primavera Drive

C. Approval of Absences: Kellie Summers

A motion was made by Howard Schauer to approve the absence listed above and it was seconded by Robert McNabney. The motion passed.

D. Approval of Minutes

1. [23-0090](#) Regular Meeting Minutes of December 14, 2022

A motion was made by Linda Lindsey to approve the minutes listed above and it was seconded by Howard Schauer. The motion passed.

E. Director's Report

Tyler Florence, Assistant Director of Parks and Recreation, presented this item for the record. He reported on City Council items that were approved in December/January and upcoming items to be presented on January 31, 2023; gave an update on the Sherrill Park Master Plan Service Agreement.

At this time Kevin Johnson, Assistant Director of Parks and Recreation, gave a brief presentation on the upcoming Commodore Park Master Plan. He went over the park condition assessment rating which is detailed in the Parks and Recreation 10-year Master Plan along with the opportunities for improvement. He also pointed out facility/equipment and amenity guidelines. In closing, he listed preliminary action items for the consultant involving community outreach and listed some council/community recommendations for amenities. Discussion took place regarding the specific language that was used for the proposition/ballot during the recent 2022 Bond election. PRAC requested to confirm that "community center" was specifically mentioned in the proposition as there has been divided support from the community so far.

Mr. Florence gave additional updates on efforts at Salinas Park for restoring the BMX track and on how information is disseminated to the public regarding impacts to City facility closures or limited activities/services during environmental disasters.

Lastly, Lisa Oliver, Community Relations & Engagement Superintendent, gave details regarding upcoming efforts providing yard signage with QR codes for park adoption/improvements.

F. Unfinished Business for Discussion & Possible Action

3. [23-0010](#) Joint Resolution (Watershore & Beach Advisory Committee, Marina Advisory Committee, and Island Strategic Action Committee): Erosion Response Plan

A motion was made by Thomas Cronnon approving the joint resolution for item "3" and it was seconded by Howard Schauer. The motion passed.

4. [23-0012](#) Resolution Approving the Parks and Recreation Advisory Committee's Strategic Action Plan for 2023

A motion was made by Thomas Cronnon approving the resolution for item "4" and it was seconded by Linda Lindsey. The motion passed.

5. [23-0093](#) Approval of the PRAC Annual Report for 2022

A motion was made by Robert McNabney to approve the 2022 PRAC Annual Report and it was seconded by Howard Schauer. The motion passed.

6. [23-0107](#) Addition of a Non-Voting Ex-Officio PRAC Member & Possible Amendments to Ch. 2, City Code of Ordinances Regarding Advisory Committees Defining Membership, Terms & Functions

A motion was made by Thomas Cronnon to enable the CEO of Visit Corpus Christi (VCC) to appoint one representative from VCC to serve as a non-voting, ex-officio PRAC member. The motion was seconded by Hannah Husby. The motion passed with Howard Schauer voting as opposed.

Thomas Cronnon suggested that the PRAC by-laws also be amended to address this recommendation. This will be added to future agenda items.

Discussion commenced regarding possible amendments to Chapter 2 City Code of Ordinances regarding Advisory Committee membership, terms and functions. Thomas Cronnon suggested there be language clarifying that it is recommended that membership represent different council districts. He felt that City Council tries to reinforce a broad representation for committees and that this could support this priority.

Chair Mejia suggested moving to gender-neutral language throughout this chapter allowing a chance to modernize to a more current and more accurate standard of writing.

For section 2.72, she suggested rewording language to cover everything that falls under Parks & Recreation. She felt that the current description is very focused on real property, such as buildings and grounds, but Parks & Recreation encompasses much more that doesn't fall under that description. She also suggested cleaning up the language of Sec. 2-70 since it was based on having reorganized the committee. Now that the Committee has been reorganized for quite some time, describing it in the current would be clearer.

G. New Business for Discussion & Possible Action

7. Bill Witt Master Plan: Sports Commission Recommendations

Chair Mejia informed the Committee that the Parks & Recreation Department will work with VCC to see if their proposals align with the park's current master plan. Howard Shauer felt that the recommendations for the park surpass what can actually fit in the park (land mass). Thomas Cronnon said he would like to know if Staff will have a long term plan to evaluate their proposals to determine feasibility. The Committee would like Staff to continually give updates on this topic.

8. [23-0128](#) Parks and Recreation Department Projects 2023

Thomas Cronnon asked if the PARD can report on a plan of action on how short-term goals for 2023 will be met as set by the 10-Year Master Plan.

H. Committee Reports

- Island Strategic Action Committee (ISAC): Twila Stevens. She reported on much of the public comment that took place at this meeting. She informed the Committee on the upcoming ribbon cutting on February 7, 2023 for the Beach Operations Maintenance Facility. She also reported that a shoreline survey will be taking place over the next few weeks to obtain information on erosion.

- Rally 4 Neighborhood Parks (R4NP): Linda Lindsey
Implementation of the campaign begins this month. A meeting will be held on January 23, 2023 at the Garden Senior Center to provide an overview and will have current adopters present. Additional meetings will be held in February and March. It is planned to have a list of parks available for adoption at these meetings. In April, two park locations will be identified for a community-wide clean up/work day. Another clean-up event is scheduled in September.

I. Future Agenda Items for February 8, 2023

- Possible Amendments to PRAC By-Laws
- Appointment of a PRAC Liaison for the Marina Advisory Committee

J. Adjournment

There being no further business to discuss, the meeting adjourned at 7:00 p.m.



Parks & Recreation Department Updates



Parks & Recreation Advisory Committee
February 8, 2023



City Council Items



City Council Items



UPCOMING CITY COUNCIL ITEMS – FEBRUARY 28, 2023

Ordinance appropriating \$1,967,995.46 from various Parks & Recreation Grants (After School Snacks; Elderly Nutrition Program; Texans Feeding Texans; Senior Companion Program; Retired & Senior Volunteer Program; Beat the Heat Cooling Centers and Summer Food Service Program); authorizing the purchase of up to \$450,000 in food supplies for the senior and summer youth nutrition programs through the participation in the TEXAS 20 Purchasing Cooperative.

UPCOMING CITY COUNCIL ITEMS FOR MARCH (TENTATIVE)

- Two-Year Mowing & Grounds Maintenance Service Agreement for Downtown Group 4.



Staff Response to PRAC Questions



Reverse Alerts



Reverse Alerts



Question: What is the criteria for reverse alert notifications during the event of an oil spill?

- Impact assessments are made by entities like U.S. Coast Guard, Texas General Land Office & Port of Corpus, etc.
- The City takes a supportive role to these organizations based on jurisdiction.
- Once assessment information is received from these State organizations, the City's Communication team will share the information through news releases/media platforms.
- Parks & Recreation Department Staff will ensure that the information provided from state and local entities on these, and other events are shared with PRAC through e-mail communication.



Proposition B

Parks & Recreation



Ballot Language

Question: Did the ballot language specifically include improvements for a "Community Center" for Commodore Park?

"City of Corpus Christi Proposition B (Parks & Recreation)

The issuance of bonds for designing, demolishing, constructing, renovating, improving, expanding and equipping park and recreational facilities in the aggregate principal amount not to exceed \$20,000,000 and levying a tax in payment thereof, with priority given to the following:

- Bill Witt Park Aquatic Facility Construction
- Oso Gulf Center Clubhouse
- Holly road Railroad Trestle to Trail
- Greenwood Sports Complex Improvements
- Labonte Park Expansion and Improvements
- North Beach Eco Park
- Park Recreation Masterplan Improvements for Cole, Commodore, and St. Denis Parks"



Bond Brochure 2022



The language used in the bond proposition does not specifically mention a “Community Center”.

However, a community center can be considered as an opportunity to improve, expand/equip parks and recreation facilities.

The Bond Brochure provides planned scope of work:

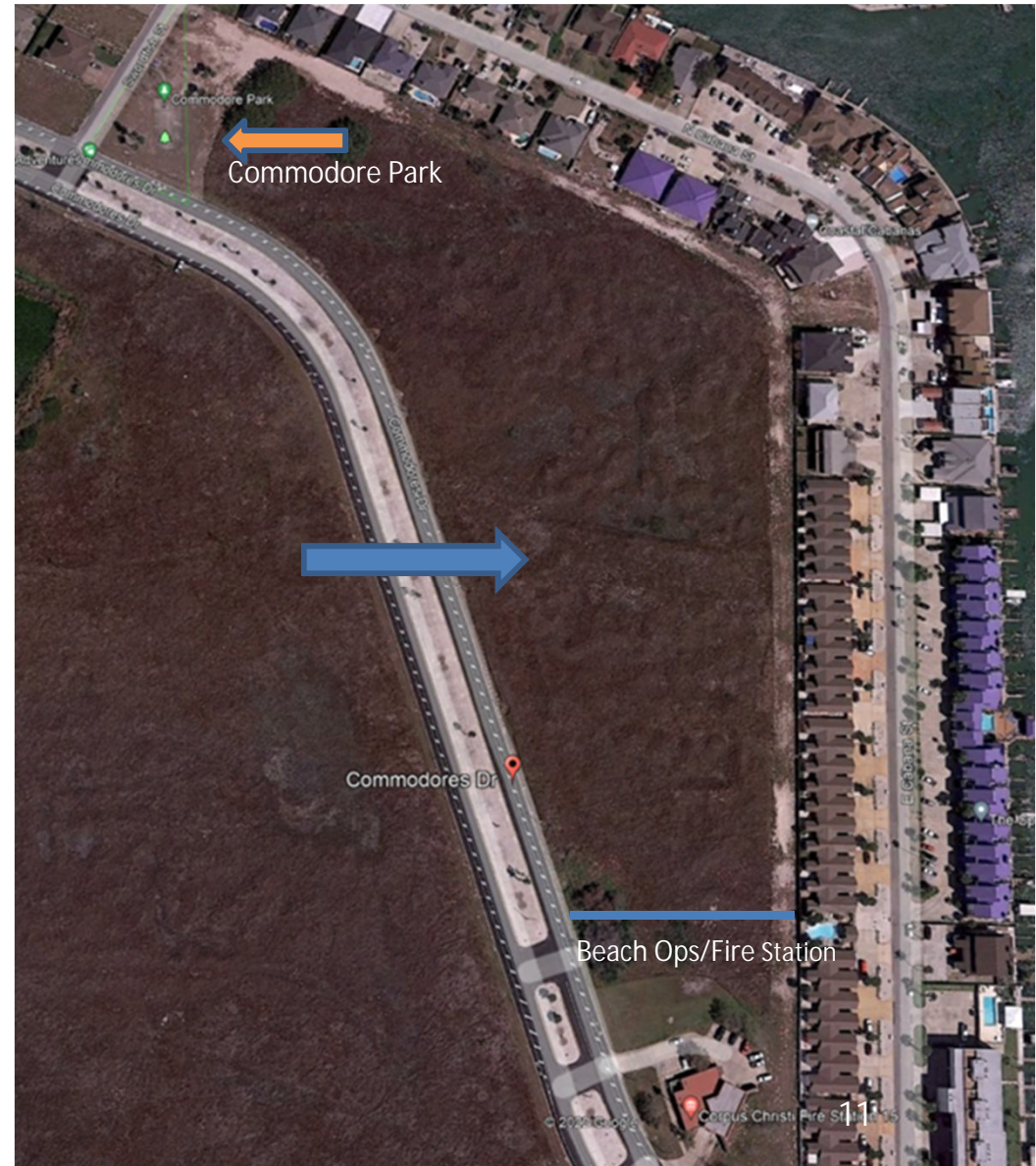
“Project scopes, locations and costs are estimates based on information currently available and are, therefore, subject to reasonable change on the basis of new & refined information up to the time of completion . . . The contents of this document are for informational purposes only.”



Commodore Park Acreage

What is the correct acreage amount for Commodore Park?

- Assessment & recommendations for the park are based on the current acreage of 0.84 acres (Niche Park).
- Expansion will increase the park to 12.9 acres (Community Park).
- The large parcel adjacent to Commodore Park (future expansion) is also City property.
- Remaining City property (Beach Ops Storage Facility/Fire Station) may contribute to conflicting acreage information.





Adopt-A-Park



Adopt-A-Park



Question: What is the criteria for a park to receive an informational sign for the Adopt-A-Park campaign?

- Adopt-A-Park signs will be placed in parks that are viable for service projects at the recommendation of Park Operations.
- Selection criteria includes which parks would benefit most
 - Based on park usage, type & volume of maintenance demands.

COMMUNITY ENGAGEMENT PLAN

Sherrill Veterans Memorial Park Master Plan



Background

- Dedicated in March 1952
- Named after Warren Joseph Sherrill
 - US Navy, Petty Officer Second Class (YN2)
 - Died in service aboard the USS Arizona at Pearl Harbor
- Memorial honors military servicemembers who were residents of Corpus Christi and lost their lives in duty.
- Renamed from “Sherrill Park” to “Sherrill Veterans Memorial Park” in 2017
- Located on the city’s bayfront, adjacent to the Art Center and Marina.



The Engagement Process

- Two Meetings

- Established Stakeholder Group

Up to 20 members

- PRAC
- Mayor's Committee for Veteran's Affair
- Sea Turtles
- VFW
- Veteran's Band
- Veteran's Roundtable
- South Texas Military Task Force

Up to (2) Representatives

Up to (6) Representatives

Up to (2) Representatives

Up to (2) Representatives

Up to (2) Representatives

Up to (2) Representatives

Up to (2) Representatives

- All Meetings are open to the Public

- **Action Requested:** PRAC to select 2 individuals



Timeline

- February 2023
 - Two Meetings
 - Thursday, February 16, 2023
 - Thursday, February 23, 2023
 - Location
 - American Bank Center
 - Time
 - 5:30 pm – 6:30 pm
- March 2023
 - City Council Adoption
 - March 07, 2023
 - All meetings are open to the public



COMMUNITY ENGAGEMENT PLAN

Sherrill Veterans Memorial Park Master Plan



**Bylaws of the
Park and Recreation Advisory Committee of Corpus Christi**

Article 1. Committee Duties by Ordinance

Sec. 2-72. - Duties.

The parks and recreation advisory committee shall advise the city council as to all public parks and the buildings therein, public outdoor recreation areas and centers, and any other grounds placed under its purview by the city manager. Further, the parks and recreation advisory committee and the Watershore and Beach Advisory Committee shall have joint jurisdiction over all waters adjacent to city parks located along Oso Creek and the Nueces River. However, the parks and recreation advisory committee will continue to have sole jurisdiction on the parkland adjoining the waterways.

(Ord. No. 19831, § 1, 7-7-1987; Ord. No. 21443, § 1, 7-28-1992; Ord. No. 027408, § 3, 9-11-2007)

Article 2. Officers

- Section 1. The officers of the committee shall be a Chair and Vice-chair. There will be an election of officers each year and those members will be elected to a one-year term.
- Section 2. The duties of these officers shall be those customarily assigned to them, as in Roberts Rules of Order, Revised.
- Section 3. Officers shall serve for one year from the date of their election or for the remainder of their individual term, if less than one year. Upon the occurrence of a vacancy in any office by resignation or removal of the officer, the Chair shall hold an election for that office at the next regular meeting of the committee or at a called meeting.
- Section 4. Members are eligible to serve as chair or Vice-chair after serving for one year on the committee. All eligible members may be considered for office at the yearly election.

Article 3. Meetings

- Section 1. Regular meetings shall be held monthly at the committee's discretion.
- Section 2. Special meetings may be held by call of the Chair, or Vice-chair in the absence from town of the Chair, or by any three (3) members.
- Section 3. A majority of the committee members will constitute a quorum.

Section 4. In the absence of the Chair and Vice-chair, a Chair Pro-tem shall be appointed by majority vote of the members.

Section 5. The agenda for the regular meeting of the Parks and Recreation Advisory Committee shall be closed on the Friday, noon, preceding the meeting. All regular meetings are open meetings.

Section 6. Any member whose absences exceed 25% of the regularly scheduled meetings shall automatically be deemed to have resigned from the Parks and Recreation Advisory Committee. The committee shall certify such fact immediately to the City Secretary to inform the City Council of such vacancy.

Article 4. Committees

Section 1. Standing or special committees may be appointed as needed by the Chair or by a majority vote of the members present at any meeting.

Article 5. Amendments

Section 1. These bylaws may be amended at any regular meeting, a quorum being present, by a majority vote of the committee, provided notice of such proposed amendment has been sent to each member at least one week before the meeting.

Article 6. Rules of Order

Section 1. In any cases not covered by these bylaws, Roberts Rules of Order, Revised shall govern.

APPROVED: June 8, 2011

REVISED: June 8, 2011

APPROVED: February 11, 2009

REVISED: January 14, 2009

APPROVED: August 14, 2002

REVISED: July 10, 2002

APPROVED: December 8, 2021

REVISED: October 26, 2021