



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Agenda - Final

Municipal Court Committee

Thursday, March 4, 2021

8:15 AM

Staff Conference Room, 1st Floor, City Hall

PUBLIC NOTICE

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's Office (at 361-826-3105) at least 48 hours in advance so that appropriate arrangements can be made.

A. Chairman John Martinez to call the meeting to order.

B. Roll Call:
John Martinez, Chairman
Roland Barrera
Michael Hunter
Ben Molina

C. Public Comment

THE OPEN MEETINGS ACT PROHIBITS THE COMMITTEE FROM RESPONDING AND DISCUSSING YOUR COMMENTS AT LENGTH. THE LAW ONLY AUTHORIZES THEM TO DO THE FOLLOWING:

- 1. Make a statement of factual information.*
- 2. Recite an existing policy in response to the inquiry.*
- 3. Advise the citizen that this subject will be placed on an agenda at a later date*

D. Approval of Minutes

1. [21-0283](#) Minutes of the February 1, 2021 Meeting

Sponsors: City Secretary's Office

E. Executive Session:

PUBLIC NOTICE is given that the Committee may elect to go into executive session at any time during the meeting in order to discuss any matters listed on the agenda, when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, and that the Committee specifically expects to go into executive session on the following matters. In the event the Committee elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.

2. [21-0284](#) Executive Session pursuant to Texas Government Code § 551.071 and Texas Disciplinary Rules of Professional Conduct Rule 1.05 to consult with attorneys concerning legal issues related to Municipal Court and Texas Government Code § 551.074 (Personnel Matters) to deliberate the

appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of all Municipal Court Judges with possible discussion and action in open session.

F. Action Items: (NONE)

The following items are for discussion and possible action.

G. Briefings: (NONE)

The following items are for discussion only. There will be no action taken and public comment will not be solicited.

H. Future Agenda Items

I. Adjournment



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Meeting Minutes - Draft

Municipal Court Committee

Monday, February 1, 2021

1:30 PM

City Hall, 1st Floor Staff Conference Room

PUBLIC NOTICE

A. Chairman John Martinez to call meeting to order.

Chairman Martinez called the meeting to order at 1:35 p.m.

B. City Secretary Rebecca Huerta to call the roll.

City Secretary Huerta called the roll and confirmed that a quorum was present to conduct the meeting (Council Member Barrera participated by WebEx).

Staff members present: City Secretary Rebecca Huerta; Assistant City Attorney Buck Brice; Director of Human Resources Eyvon McHaney (by WebEx); Presiding Judge Gail Loeb (by WebEx); and Chief Financial Officer Constance Sanchez (arrived at 2:09 p.m.).

Present: 4 - Ben Molina, Council Member John Martinez, Michael Hunter and Roland Barrera

C. Public Comment

Chairman Martinez asked for public comment. No comments were made or written comments received.

D. Approval of Minutes

1. [21-0194](#) Minutes of the September 16, 2020 Meeting

Council Member Molina made a motion to approve the minutes as presented, seconded by Council Member Hunter. The motion passed unanimously.

E. Briefings:

2. [21-0192](#) Overview of Municipal Court Judicial Operations - Presiding Judge Gail Loeb

Presiding Judge Gail Loeb presented a brief overview of Municipal Court Judicial operations to orient the new committee members. She reviewed the following topics: organizational chart; general law and information; judges; Code of Ordinances - Chapter 29; City Charter - Section 26; Texas Government Code - Chapter 30; Municipal Court Services (administration); Detention Center paperwork; Judicial Schedule; and ethics.

Judge Loeb and committee members discussed the following topics: juveniles are interviewed with parents/guardians outside of the room; request to increase staffing by adding a full-time judge; request to provide costs for overtime paid for part-time judge to cover shifts vs. benefits/salary for new judge to justify the position; no jury trials have been held for the last 10 months, extending up until April 1st due to COVID-19; when jury trials resume, workload will increase as staff works to catch up; and request for a tour of the municipal court and CDC when safe to do so.

F. Executive Session:

Chairman Martinez announced the committee would go into executive session per Sections 551.071 and 551.074 of the Texas Government Code. The committee went into executive session at 2:12 p.m. and returned at 3:25 p.m.

3. [21-0193](#) **Executive Session pursuant to Texas Government Code § 551.071 and Texas Disciplinary Rules of Professional Conduct Rule 1.05 to consult with attorneys concerning legal issues related to Municipal Court and Texas Government Code § 551.074 (Personnel Matters) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of all Municipal Court Judges with possible discussion and action in open session.**

This E-Session Item was discussed in executive session.

Chairman Martinez said no action was required. He asked City Secretary Huerta to review the timeline for appointments and reappointments of municipal court judges. City Secretary Huerta presented the major milestones as follows: Human Resources would post two positions - full-time judge and part-time judge - for two weeks ending February 19th; incumbent judges wishing to apply for a new position would be required to submit an application; incumbent judges seeking reappointment to the same position would submit a letter of intent addressed to the Mayor and Council with an updated resume (optional) to the City Secretary's Office by February 19th; HR would screen and send qualified applications to the Judge Loeb by February 26th; Judge Loeb would review and make recommendations to committee on candidates to interview; interviews for incumbent judges seeking reappointment would be conducted the week of March 1st; interviews for candidates seeking new appointments would be conducted the week of March 8th; the committee would also make their recommendations for appointments at the conclusion of interviews the week of March 8th; the committee would

present their recommendations to the City Council in executive session and the Council would vote on the ordinance appointing the judges no later than the March 30th Council meeting.

G. Action Items: (NONE)

H. Future Agenda Items

Chairman Martinez called for future agenda items. Besides the items discussed in open session under Item 3, no other items were identified.

I. Adjournment

There being no further business, Chairman Martinez adjourned the meeting at 3:30 p.m.